



**CKXU Radio Society AGM**  
**Sept 27, 2020**  
**11:00am to 1:00pm**  
**Virtual AGM via Zoom**

## **Board of Director Nomination Form**

Campus and community radio stations play a vital role in the communities they serve. Volunteers are essential for their operation. For organizations such as the CKXU Radio Society, our volunteers can play key roles as members of the Board of Directors (BOD). Becoming a part of the Board of Directors is an opportunity to provide direct input into the strategic direction of the station, gain valuable experience related to non-profit governance, and build relationships with your community.

The CKXU BOD acts as a financial steward of the CKXU Radio Society and operates as a governance board. In other words, they make decisions about the overall direction of the organization, set annual priorities, oversee the Executive Director, and develop and amend policy. The Board's decisions are informed by the annual priorities outlined in our strategic plan, which is in turn based on feedback from our Members, Staff, and other Stakeholders. By accepting a BOD position, you are accountable to the Membership and are responsible and liable for ensuring the accountability of the CKXU Radio Society as a whole.

### **Requirements:**

- Provide a 2-year commitment to the BOD
- BOD roles will generally require a minimal commitment of 1-5 hours per week throughout the term – this time commitment varies based on time of year and current strategic requirements of the organization
- Strong attention to detail, organizational skills, and time management skills
- Previous board experience is not required, but it certainly helps!

### **Expectations:**

- Attend monthly meetings (meeting dates to be established at CKXU BOD Retreat)
- Read monthly reports, meeting minutes, budgets, and other documents
- Participate in email discussions and respond to emails in a timely fashion
- Be available to assist with CKXU's FUNdrive phone and event volunteer shifts
- Inspire your community, general volunteers, and CKXU membership by being an ambassador for CKXU
- Must plan to attend the **Virtual CKXU Annual General Meeting** (September 27, 2020 via Zoom), the **October BOD Meeting**, and the **CKXU BOD Retreat** (dates to be determined post-AGM).

If you're interested in joining a board this is a great place for you to grow your skill set. This year, we are specifically looking for individuals with experience in finance and policy.

To learn more about these roles please feel free to get in touch with **Kim Humphries** at [vicepresident@ckxu.com](mailto:vicepresident@ckxu.com)

### **How To Submit a BOD Nomination Form:**

To submit a nomination, please complete the following questionnaire, which will be shared with the membership ahead of AGM 2020. The deadline to submit your nomination form for prior viewing from the Membership is **Friday September 18, 2020 at 8pm**. Please note that nominations will also be taken from the floor at AGM 2020 - this includes any completed nomination forms that come in after the September 18th deadline. Nominees **MUST** be members-in-good-standing of the Society, and attend CKXU's Virtual 2020 Annual General Meeting to be voted in.

Please submit your completed nomination form to [vicepresident@ckxu.com](mailto:vicepresident@ckxu.com)

1. Which values/interests of the CKXU Radio Society most align with yours, and why?  
<http://ckxu.com/about-us>
2. Describe any previous experience with boards, committees, or other governance bodies if applicable. What other experiences, education, and skills do you have that are relevant to being a Director on the CKXU BOD?
3. How long have you been involved with community radio? What is your current role? Have you held previous roles in the past? If you have not been involved with community radio, please use your experience from other non-profit organizations.
4. The priorities of the Board are guided by our strategic plan. What do you hope to contribute in terms of fulfilling these priorities? Strategic Plan and Policy Documents:  
<https://drive.google.com/open?id=0B1rCXz5lGwcCQTJWQzlmRXdNSDA>
5. Which priorities listed in the strategic plan do you think are most important and why? If there are priorities missing that you'd like to see added, what are they and why?
6. How much time per week can you realistically expect to contribute to the CKXU BOD over the upcoming years?

7. Are you interested in participating in board-related committees? If so, what skills do you have that you feel would contribute to the success and productivity of the committee?

*NOTE: CKXU currently maintains a Finance, Governance and Human Resources Committees.*

**Additional comments and/or links:**

The CKXU Radio Society values diversity within our organization, and are striving to develop a Board of Directors that is well represented, drawing from the broad community that makes up Lethbridge and our University of Lethbridge campus. We are especially seeking members of the community identifying as women, non-gender binary conforming, LGBTQ, and BIPOC.

If you wish, you may upload a campaign video or audio clip of up to a minute in length. In addition, you may share links to professional website and/or a résumé. This is optional. Please include any relevant campaign support media links within this nomination form.

**Self-Endorsement**

*I have read the above information and am interested in pursuing a Director position with the CKXU Radio Society for a 2020-2022 term.*

*\*Please note that none of the following personal information collected will be shared with the membership.*

Date: \_\_\_\_\_

Nominee Full Name: \_\_\_\_\_

Pronouns: \_\_\_\_\_

Affiliation: (circle one)    Student    OR    Community Member

Birthdate (required if elected): \_\_\_\_\_

Mailing Address incl postal code (required if elected): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signatures: Two Nominations from CKXU Members in Good Standing

**PLEASE NOTE:** *Due to the ongoing COVID-19 pandemic, we acknowledge that it may be difficult to obtain physical signatures for nominations. As such, we will be accepting email nominations for the 2020 AGM. Please attach screen-captures of the TWO nomination emails, and include them with your emailed submission.*

I, \_\_\_\_\_, nominate the above member to the CKXU Board of Directors.

Signature:

I, \_\_\_\_\_, nominate the above member to the CKXU Board of Directors.

Signature: