

NEW CUSTOMER SETUP

NACHA ID	CUSTOMER MID
COMPANY NAME	
PARENT NAME (IF APPLICABLE)	
STREET ADDRESS	
ADDRESS 2	
CITY	
STATE	
ZIP	
MAIN PHONE	
FAX	
CUSTOMER SERVICE PHONE	
CUSTOMER TYPE	<input type="checkbox"/> CORPORATE <input type="checkbox"/> BANK <input type="checkbox"/> RESELLER

CONTACT	EMAIL	OFFICE PHONE	CELL PHONE	USER PERMISSION
OWNER				
CUSTOMER ADMINISTRATOR	Has the ability to read and perform all customer level functions in the system			
CUSTOMER OPERATOR	Has the ability to read all customer level functions in the system and can perform all functions except Create Users, Edit Users and Payment Approval			
CUSTOMER READ ONLY	Only has the ability to read all customer level functions in the system			

ODFI NAME
CLEARING ACCOUNT
RETURN POST ACCOUNT
RESERVE ACCOUNT
SETTLEMENT ACCOUNT
ROUTING
ACCOUNT
ACCOUNTTYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS <input type="checkbox"/> GL <input type="checkbox"/> LOAN
RETURN ACCOUNT
ROUTING
ACCOUNT
ACCOUNTTYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS <input type="checkbox"/> GL <input type="checkbox"/> LOAN
BILLING ACCOUNT
ROUTING
ACCOUNT
ACCOUNTTYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS <input type="checkbox"/> GL <input type="checkbox"/> LOAN
ACCESS STYLE <input type="checkbox"/> CREATE PAYMENTS <input type="checkbox"/> UPLOAD FILES
UPLOADED FILES <input type="checkbox"/> AUTOMATED <input type="checkbox"/> WEB <input type="checkbox"/> SFTP (UPLOAD VIA AUTOMATION) <input type="checkbox"/> API
CREATE PAYMENTS <input type="checkbox"/> BATCH <input type="checkbox"/> RECURRING <input type="checkbox"/> SINGLE <input type="checkbox"/> API
SAME DAY ACH <input type="checkbox"/> YES <input type="checkbox"/> NO
2 DAY EARLY CREDITS <input type="checkbox"/> YES <input type="checkbox"/> NO
VERIFICATION <input type="checkbox"/> NONE <input type="checkbox"/> VERIFY ONLY <input type="checkbox"/> VERIFY SEND
ADDITIONAL ACCOUNTTYPE <input type="checkbox"/> GL <input type="checkbox"/> LOAN
PARENT APPROVAL <input type="checkbox"/> ON <input type="checkbox"/> OFF
BANK APPROVAL <input type="checkbox"/> ON <input type="checkbox"/> OFF

ADDENDA ENTRY	<input type="checkbox"/>	ON	<input type="checkbox"/>	OFF				
EDIT DESCRIPTION	<input type="checkbox"/>	ON	<input type="checkbox"/>	OFF				
SEC CODE								
ARC	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
BOC	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
CCD	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
CIE	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
CTX	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
PPD	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
RCK	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
TEL	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
WEB	<input type="checkbox"/>	DEBITS	<input type="checkbox"/>	CREDITS	DESCRIPTION			
GROUP NAME								
INDUSTRY CODE								
RESELLER			ISO ID #					
PLATFORM	<input type="checkbox"/>	VIMAS	<input type="checkbox"/>	MX	<input type="checkbox"/>	PES	<input type="checkbox"/>	ACH ONLY*
CUT OFF TIME			SALES/ACCOUNT MANAGER					
	<input type="checkbox"/>	CHILD LEVEL RISK	<input type="checkbox"/>	CHILD LEVEL LIMITS	<input type="checkbox"/>	CHILD LEVEL SETTLEMENT		
ORIGINATED FILE FORMAT	<input type="checkbox"/>	ACH	<input type="checkbox"/>	ACHF-CSV	<input type="checkbox"/>	OTHER		

SETTLEMENT TYPE	<input type="checkbox"/>	DIRECT		
SETTLEMENT DELAY	(1-7, NO DELAY)			
CREATE RTN OFFSETS	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
CREATE ORIG OFFSETS	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
SET LIMITS FOR ALL SEC	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO

LIMITS		DEBITS		CREDITS	
TRANSACTION					
DAILY					
WEEKLY					
MONTHLY					
BILLING					
EMAIL ADDRESS FOR INVOICES					
BILLING TYPE	<input type="checkbox"/>	BILL DIRECT	<input type="checkbox"/>	BILL BANK	<input type="checkbox"/>
			<input type="checkbox"/>	BILL RESELLER	<input type="checkbox"/>
				BILL PARENT	
BILLING STYLE	<input type="checkbox"/>	BASIC	<input type="checkbox"/>	DUAL	
ORIGINATIONS					
FILE					
RETURNS					
LATE FILE					
HIGH RISK RETURNS					
MONTHLY					
DISHONORS					
OVERLIMIT FEE					
TRANSACTION REVERSAL					
REVERSAL FILE					
VERIFICATION					
RFA (REQUEST FOR AUTHORIZATION)					
SAME DAY ACH					
SAME DAY ACH FILE FEE					

SPECIAL BILLING		
FROM RANGE	TO RANGE	RATE %

PROJECTED ACTIVITY		
FILE/MO	ORIGINATIONS/MO	RETURNS/MO

SPECIAL INSTRUCTIONS

****** ATTACH SCHEDULE A (IF APPLICABLE) ******

