

John Doe

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SUMMARY

- Achieved perfect attendance while enrolled at Deer River Secondary School.
- Successful in classroom activities and obtained a grade average of 85% throughout semester.
- Made Principal's list for year 2018 and expected to make list again in 2019.
- Captain of football team, leading a team of 20 other students and competed against other schools.
- Actively involved in the community by volunteering at Soup Kitchen to help provide for the less fortunate.
- Highly proficient in Microsoft Office Software, including Word, PowerPoint, and Excel.

GOALS

- Looking for a part-time position to develop career essential skills such as communication, customer service and sales.
- Want to expand on fundamental knowledge of the food industry and willing to contribute as a Food Runner.

WORK EXPERIENCE

Cashier

McDonalds Canada. Toronto, ON

June 2017 – September 2018

- Provided a quick and pleasant customer service experience for guests at the restaurant.
- Learned to manage front end restaurant duties within record time.
- Ensured order accuracy and performed duties as required by the restaurant.

VOLUNTEER EXPERIENCE

Line Server

Soup Kitchen. Toronto, ON

May 2016 – Present

- Volunteered once a week to help local less fortunate individuals with a meal and a place of comfort.
- Listened to the hardships of patrons and developed a deeper emotional compassion for others.
- Followed safe food handling practices as required by the charity.

EDUCATION

Deer River Secondary School

Expected Grad. Date: June 2020

2016 – Present