

**2018
ANNUAL
REPORT**



City of Revelstoke

British Columbia





OUR VISION

Revelstoke will be a leader in achieving a sustainable community by balancing environmental, social and economic values within a local, regional and global context. Building on its rich heritage and natural beauty, this historic mountain community will pursue quality and excellence.

Revelstoke will be seen as vibrant, healthy, clean, hospitable, resilient and forward thinking. It will be committed to exercising its rights with respect to decisions affecting the North Columbia Mountain Region.

Community priorities include: opportunities for youth; economic growth and stability; environmental citizenship; personal safety and security; a responsible and caring social support system; a first-class education system; local access to life-long learning; spiritual and cultural values; and diverse forms of recreation. All residents and visitors shall have access to the opportunities afforded by this community.

OUR MISSION

Our mission is to provide optimum quality services and security to our community and our visitors, in a fiscally responsible manner.

We will endeavor to provide cooperative, well-informed and innovative leadership in order to sustain our uniquely superior quality of life.

We are committed to fostering a strong sense of community in Revelstoke, and we will be responsive and adaptive to changing social, political and economic conditions.

Connect with us!

Online

revelstoke.ca - Website

[Facebook.com/Revelstoke](https://www.facebook.com/Revelstoke) - Facebook

[@Revelstoke_BC](https://twitter.com/Revelstoke_BC) - Twitter

Email

General Inquiries: admin@revelstoke.ca

Mayor & Council: council@revelstoke.ca

Council Meetings

Regular Council Meetings
2nd and 4th Tuesday of each
month at 3:00 pm

Regular Committee of the
Whole Meetings
2nd Thursday of each month at
2:00 pm

Watch Regular Council
meetings on the [City's website](http://revelstoke.ca)

By Phone 250-837-2161

In Person

216 Mackenzie Avenue
Revelstoke, BC V0E 2S0

We are open Monday—Friday
8:30 am—4:30 pm

Closed on Statutory Holidays

Interested in appearing as a
delegation at a Council meeting?

See revelstoke.ca for
requirements and contact the
Corporate Administration at
admin@revelstoke.ca

By Mail PO Box 170

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Contact Corporate Administration
with questions regarding this Annual
Report at admin@revelstoke.ca





COMMUNITY OVERVIEW

City Incorporated March 1, 1899

Revelstoke has an estimated population of 7,500 and has built a reputation for community living in a spectacular and historic mountain setting. The community is rich in natural environmental beauty and offers many opportunities for new and expanding businesses. The development of the Revelstoke Mountain Resort added another significant dimension to the community's social, recreational, cultural and economic base.



MAYOR'S MESSAGE

Gary Sulz
gsulz@revelstoke.ca

On behalf of Council and Staff, it is my pleasure to present the City of Revelstoke's Annual Report, reviewing our accomplishments and goals for 2018.

As the current Mayor and a Councillor during the majority of 2018, I would like to focus on a number of significant highlights:

- the successful completion of the Sani-dump on Powerhouse Road;
- completion of construction of Kovach Skatepark;
- recruitment of three senior management positions - Director of Community Economic Development; Fire Chief; and Director of Development Services;
- improved communications through Council Meeting Live Streaming making access to Council business more transparent;
- traffic calming research project at Fourth Street and Edward Street;
- ongoing improvements to our sewage treatment facility included installation of upgraded aeration system;
- successful Federal Gas Tax Grant applications for the Fourth Street, Townley Street and Victoria Road intersection upgrades and integration of the Inter Community Sustainability Plan into the Official Community Plan



The City of Revelstoke, is and has been extremely busy improving processes and working on a number of major projects. I would like to thank the combined efforts of all of the City of Revelstoke staff for their time, their efforts and their personal commitments to put the community first!

As always, we welcome input from the community. Council and staff are currently working on improving lines of communication with you, the residents and taxpayers of Revelstoke through increased community engagement using media releases, newsletters, social media posts, and the weekly radio show.

Gary Sulz



MAYOR AND COUNCIL

Council

council@revelstoke.ca



To learn more about Mayor and Council, visit the City's website at revelstoke.ca

Mayor Sulz

Appointments

- *Revelstoke & Area Emergency Management Program*
- *Columbia Shuswap Regional District Board*
- *Municipal Insurance Association Voting Member*
- *Revelstoke Community Energy Corporation*
- *Revelstoke Community Forest Corporation*





Councillor Michael Brooks-Hill
Michael was elected to Council in 2018.

Appointments

- Health Advisory Committee
- Heritage Advisory Commission
- Revelstoke Community Housing

Acting Mayor November-December

- Okanagan Regional Library (alternate)
- Revelstoke Community Energy Corp.



Councillor Nicole Cherlet
Nicole was elected to Council in 2018.

Appointments

- Environmental Advisory Committee
- Public Art Committee
- Tech Steering Committee

Acting Mayor March-April

- Ktunaxa Kinbasket Treaty Advisory.
- Revelstoke Arts Council
- Revelstoke Chamber of Commerce
- Revelstoke Local Food Initiative



Councillor Steven Cross
Steven was elected to Council in 2018.

Appointments

- Committee to Approve Public Events
- Economic Development Commission
- Okanagan College (Local Advisory)

Acting Mayor January-February

- CSRD District Board (alternate)
- Okanagan Regional Library Board
- Revelstoke Community Forest Corp.



Councillor Robert Elliott
Robert was elected to Council in 2018.

Appointments

- Revelstoke & Area Emergency Management Program (RAEMP)
- Advisory Planning Commission

Acting Mayor May-June

- Revelstoke Community Foundation
- Revelstoke Golf Club
- Revelstoke Community Forest Corp.



Councillor Jackie Rhind
Jackie was elected to Council in 2018.

Appointments

- Revelstoke Bear Aware Society
- Revelstoke Museum & Archives Assoc.

Acting Mayor September-October

- Social Development Committee
- Revelstoke Community Forest Corp.



Councillor Cody Younker
Cody was elected to Council in 2018.

Appointments

- Tourism Infrastructure Advisory
- Youth Advisory Committee

Acting Mayor July-August

- Revelstoke Chamber of Commerce
- Revelstoke Community Energy Corp.

THE ORGANIZATION

Chief Administrative Officer

Allan Chabot

Corporate Administration

Director of Corporate Administration

Dawn Low

Manager of Legislative Services

Teresa LeRose

Finance

Director of Finance

Tania McCabe

Deputy Director of Finance

Sheanna Moore

Development Services

Director of Development Services

Marianne Wade

Engineering/Public Works

Director of Engineering and Public Works

Mike Thomas

Operations Manager

Darren Komonoski

Parks, Recreation and Culture

Director of Parks, Recreation & Culture

Laurie Donato

Community Economic Development

Director of Community Economic Development

Ingrid Bron

Fire Rescue Services

Fire Chief

Dwayne Voykin

Revelstoke RCMP

Staff Sergeant

Kurt Grabinsky

Dawn Low - Director of Corporate Administration
dawn.low@revelstoke.ca

The Corporate Administration Department provides corporate and other assistance to Council in its efforts to address community issues and provide good governance. The Department works with all City departments providing information and assistance on matters such as bylaw requirements, council and committee agendas, council procedural requirements, as well as Bylaw Enforcement and City communications. Staff also provides day-to-day support to the Mayor and Council on council matters, including public inquiries, and co-ordinates the follow-up of Council directives to ensure the necessary work is completed by staff in a timely manner.



To view the City's
bylaws, visit
revelstoke.ca

The Corporate Administration Department is responsible for:

- Managing and maintaining all City records and ensuring access to these records.
 - ⇒ This involves the preparation and maintenance of Council agendas and minutes, City bylaws, Council policies, contractual agreements, and all general City files.
- Managing and maintaining all City Committees and Commissions of Council.
- Organizing and conducting municipal general elections and by-elections
- Projects such as boundary extension applications, local area service applications and other projects as required by Council.
- Providing information and assistance to the public regarding City policies and bylaws, Council meeting agendas and minutes, and municipal elections.
- Providing administrative assistance to Mayor and Council.
- Management of Bylaw Enforcement.
- Administration of Freedom of Information and Protection of Privacy enquiries.
- Administration of the Columbia Basin Trust and Affected Areas grant funding.
- Management of the Administration Fairness Policy.
- Corporate communications, both internal and external.
- Manage City website and social media platforms
- The Department staff consists of:
 - ⇒ Director of Corporate Administration
 - ⇒ Manager of Legislative Services
 - ⇒ Corporate Executive Assistant
 - ⇒ Administrative Receptionist - part time
 - ⇒ Bylaw Enforcement Officer and Animal Control Officer - 1.5 positions

In 2018, Corporate Administration distributed/created: 13 Media Releases, 10 Public Notices, 4 Newsletters and 1 new Brochure



FINANCE

Tania McCabe - Director
tmccabe@revelstoke.ca

The Finance Department provides leadership in financial management, procurement and accountability to the City's citizens, Council & departments. Responsibilities include:

- Long term financial planning - operational and capital
- Management of the City's overall budget
- Provision of financial advice to Council & staff
- Internal & external financial reporting, including the annual financial statements
- Property tax & utility rate recommendations
- Processing & collection of property taxes
- Utility & other receivables billings
- Maintenance of property records
- Payroll, accounts payable & general accounting
- Administration of the City's investment portfolio
- Maintenance of the City's information technology and support for the users
- Management of the cemetery records



Staffing levels remain at five for the Finance department, and one for the Information Technology department, which has been consistent for many years. New staff members have needed increasingly enhanced skills to deal with improvements in technology and to achieve greater efficiency to process increased workloads.

Property Taxes

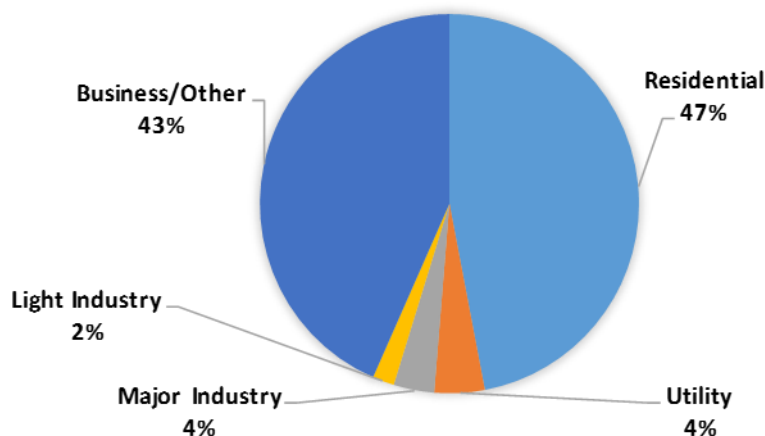
In 2018, the average assessment of a single-family dwelling was \$424,000 an increase of 21% from 2017. →

The municipal taxes applicable to a property at this valuation would be \$1,782 before the Provincial Home Owner Grant.

General & Debt	\$1,782
School & Other	\$1,074
Water rates	\$425
Sewer rates	\$284
Garbage rates	\$117
Total	\$3,682

The City generated approximately \$11.4 million in property taxes in 2018 (excluding school and other non-municipal taxes) on a total, taxable assessed value of \$1.59 billion. The following chart shows the share of the total tax revenue, contributed by the various classes:

2018 Tax Revenue



In 2018, there was approximately \$20 million in new construction.

Reserves

The city retains reserves for future capital expenditures. At the end of 2018, these amounted to approximately \$15.9 million. This number consists of:

Reserves for future capital expenditures \$13.6 million

Electric Utility Reserve Fund \$2.3 million

\$1.2 million of the Electric Utility Reserve fund is invested in preferred shares of the Revelstoke Community Energy Corporation, which is wholly owned by the City. Interest earned on the remaining funds helps to offset general operating costs.

Subsidiary Operations

The City has investments in two subsidiary operations: Revelstoke Community Forest Corporation (RCFC) and Revelstoke Community Energy Corporation (RCEC). Both are wholly owned corporations of the City. At the end of 2018, the combined equity in both corporations amounted to approximately \$6 million.

COMMUNITY ECONOMIC DEVELOPMENT

Ingrid Bron—Director
ibron@revelstoke.ca

2018 was a busy and successful year with the addition of a part-time Community Economic Development Officer and the hiring of a new Director of Community Economic Development.



Investment Attraction/Business Development

CED staff worked to attract investment and to support business development, retention and expansion, including:

- Working with Community Futures to support business development initiatives
- Participating in steering committees and projects such as Start-Up Revelstoke
- Conducting business site visits and meetings with developers
- Participating in Imagine Kootenay regional business development initiatives
- Development of the film industry with one multi-day production filmed in the City

The number of businesses licenses grew from 976 issued in 2017 to 1048 issued in 2018, growth of over 7% from the previous year.

Education and Training

CED assisted in the development of programs in response to industry needs, including:



- Partnership with Okanagan College and the Revelstoke Chamber of Commerce to develop a Tourism Management program
- Providing tech workshops and meet-ups for entrepreneurs in the tech sector
- Sector-based training in food production, business skills, etc.
- Marketing and promotion including media interviews and business profiles

TELUS Insights Data Project

The City partnered with Revelstoke Mountain Resort and the Revelstoke Accommodation Association to access TELUS cell phone data to track visitor traffic to the area and to get an accurate count of the resident population in the City and surrounding area, including temporary and seasonal workers.

Tourism

Tourism continues to be a strong component of the local economy. Hotel revenues showed significant growth over the previous year, with hotel room revenue of \$38,500,000 for 2018 compared to \$35 million in 2017 and Municipal Resort Development Tax (MRDT) revenue of \$769,223 in 2018. Visitor Centre stats show a 9% increase in visitor traffic from 2017.

Resort Municipality Initiative (RMI) funded projects completed in 2018 included:

- Golf Club enhancements to the fairways and greens
- A new Skateboard Park
- Splash Park planning, development and funding (completion in summer 2019)
- Upgrades to the Railway Museum, Forestry Museum, and Revelstoke Museum
- Downtown beautification including bike racks, bear proof garbage cans, etc.
- Expansion of Streetfest and the second year of Luna Arts Festival
- New mountain bike and dirt biking trail improvements

Rural Dividends funding to address tourism priorities supported a feasibility study for the development of a multi-use recreation facility, including a survey and design concepts.

CED staff also worked with tourism partners to complete the MRDT annual report and 2019 Tactical Plan, including a request to allocate MRDT funds collected on Online Accommodation Platforms (OAP) to affordable housing initiatives.



Revelstoke Technology Strategy

Implementation of the Revelstoke Technology Strategy included hosting monthly tech meet ups and training workshops for local entrepreneurs, developing a digital adoption strategy for local companies, and hands-on training for youth. CED also obtained Rural Dividend funds for a fabrication laboratory, in collaboration with Community Futures, SD19, and OK College, to enable local companies, entrepreneurs, and students to access digital technologies and support commercialization and product development.

Social Development

The Social Development Committee oversaw several community-based initiatives, including a successful funding grant from the Vancouver Foundation, and launching a Collective Impact process to address community needs.

Housing

A Housing Needs & Demands Assessment was completed with funding from the Columbia Basin Trust and Rural Dividends, and input from the Social Development Coordinator.

Transportation

The third year of air service from Vancouver to Revelstoke sold 699 seats out of a possible 960 seats during the 8 weeks of service, a 73% average capacity. Over 32 days of flight service, 14 days saw flights diverted to Kelowna for a 56% arrival rate. The City also continued to support the Revelstoke Shuttle Service.

Food Security

The Revelstoke Food Security Strategy has continued to encourage increased local food production, reduced food waste, and economic development opportunities related to local food production.

Caribou Recovery Strategy

Review of the draft Caribou Recovery Plan proposed by the Provincial government was completed and a report submitted to the Province to advocate for better engagement with industry, recreation, tourism and other stakeholders to support caribou recovery in the region.





FIRE RESCUE SERVICES

Fire Chief - Dwayne Voykin

dvoykin@revelstoke.ca

Revelstoke Fire Rescue Services has a long history of providing exceptional fire protection in our community since its inception in 1892. Today that tradition continues with our Department providing a timely and effective level of fire protection and public safety service within jurisdictional boundaries. Our services include fire prevention and education, fire investigations, fire safety inspections, motor vehicle incidents, rescue, first responder and fire suppression.

Revelstoke Fire Rescue Services has 24/7 fire services and consists of one Fire Chief, one Fire Inspector/Assistant Chief, one Training Officer/Assistant Chief with Emergency Program Coordinator designation, five Career Firefighters, one Career Dispatcher/Clerk and 40 Volunteer Firefighters at full complement. We are committed to providing the most effective, efficient, cost-effective, and fiscally minded fire protection for our community.

Revelstoke Fire Rescue Services has been declared by City Council to be Full Service Operations as defined by the Province of British Columbia and trains its members to the Fire Service Minimum Training Standards ("the Playbook). As such, firefighters are engaged in an ongoing NFPA 1001 Firefighter 1 and 2 training program that is geared to enhance the Fire Rescue Services' capability to respond to and successfully deal with an array of emergency type incidents.



Fire Prevention and Public Education are deemed to be an integral component of the existing organization. Educational materials on fire and life safety and training information are made readily available to the general public, both at the Fire Station and on the City of Revelstoke's website.

ENGINEERING & PUBLIC WORKS

Public Works

The Public Works operational group provides maintenance of City Infrastructure assets, including water, sewer, roads, storm water, solid waste collection, municipal facilities and cemetery. Staff and contractors provide these services to the community within Council's operating budgets and levels of service. All levels of service and functions meet provincial and federal regulatory requirements.

Some of the larger capital projects for 2018 for Public works included continued works in completing Mine Management Plan for Jordan Pit, Water Course upgrades, continued work with Columbia Shuswap Invasive Species Society to control invasive species, street light upgrades, Fleet replacement including, Loader, Single axle truck with roll off attachments, Work Safe requirements, Energy reduction projects, HVAC and mechanical upgrades for various Municipal Buildings, upgrades to Aeration system at Lagoon, storm, sanitary and water upgrades, continued works of Big Eddy well and water upgrades.



Engineering Services

The Engineering Services group provides engineering technical support to all city departments. Services include, project management, geographic information systems, engineering design, development design review, contract management, asset management and risk management.

Major projects involving Engineering Services in 2018 included design and project management of construction for the Fourth Street reconstruction, Orton Avenue reconstruction, second phase of the Big Eddy Water Project, the design and RFP preparation for the Victoria Road, Fourth Street and Townley roundabout and construction of the Powerhouse Road Sani Dump.





Orton Street Reconstruction Project



Revelstoke Court House Refinishing



Wales Lift Station

DEVELOPMENT SERVICES

Marianne Wade - Director

mwade@revelstoke.ca

The Development Services group provides current and long term planning coordinates with engineering on subdivision approvals, business licencing, and building services land use and development activities for the City.

In 2018 Development Services faced staff turnover while receiving a steady influx of land development applications and enquiries. Staff revised applications and begin to adjust the processes in the later part of the year.

The department received and processed - 60 Development Applications (Rezoning, OCP Amendment, Development Permit, Development Variance Permit, Heritage Alteration Permit, liquor and Cannabis licenses, and Sign Permit). The number of developments was slightly less than in 2017.



The total number of Building Permits (Residential commercial and Industrial) was 130. This was slightly lower than in 2017 which resulted in a lower residential Building Permit of \$15,077,00.00 from 29, 121,424.00 in 2017. Commercial and Industrial construction values increased from \$1,202,576.00 in 2017 to \$2,705,000.00 in 2018. Residential construction still represented the majority of the total building permit values .and the number of new housing starts decreased from 2017 from 67 to 33.

The development activity has increased and continues in 2019 and the department is improving relationships, communication, processes, to improve customer service. The department is focused on Council's objectives for Quality of life.

In 2018 the total value of Building Permits was \$17,787,000

In 2017 the total value of Building Permits was \$30,324,000

In 2016 the total value of Building Permits was \$19,343,000



RCMP

Staff Sergeant — Kurt Grabinsky

Mission

The RCMP is Canada's national police service. Proud of our traditions and confident in meeting future challenges, we commit to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Commitment to Our Communities

The employees of the RCMP are committed to our communities through:

- unbiased and respectful treatment of all people
- accountability
- mutual problem solving
- cultural sensitivity
- enhancement of public safety
- partnerships and consultation
- open and honest communication
- effective and efficient use of resources
- quality and timely service

To learn more about the RCMP, visit their [website](#)

The Royal Canadian Mounted Police is proud to provide policing services to the City of Revelstoke. Locally the RCMP's mandate includes preventing and investigating crime, maintaining peace and order, enforcing laws, traffic safety and Safer Homes and Safer Communities. In addition we contribute to the goal of national security.

The RCMP provides service in a number of core areas: emergency planning and response, proactive patrols, crime prevention initiatives and investigational responsibilities covering federal, provincial and municipal laws. The RCMP is responsible for providing the initial response for many federal and provincial agencies. The Detachment is involved in working with community organizations, internal and external partners as well as international clientele.

In 2018 the Annual Performance Plan goals for the Revelstoke RCMP consisted of:

- Enhanced Road Safety – Impaired Operation, Distracted Driving
- Reduction of Property Offences - Mischief, Thefts from vehicles, Thefts of snowmobiles, Thefts of bicycles
- Reduction of Persons Offences – Assaults, Domestic Violence
- Reduction of Substance Abuse – drug seizures and education
- Enhanced Water Safety – use of life jackets and boating compliance
- Support to Vulnerable Persons – Mental Health and marginalized persons
- Crime Reduction – Pro-active community policing

The Revelstoke RCMP Detachment houses Municipal and Provincial General Duty units, General Investigation Section, Trans-Canada East Traffic Services, Integrated Road Safety Unit, Traffic Services Specialized Roving Traffic Unit, Integrated Forensic Identification Services, and Police-based Victim Services. Including our Guards, which monitor the safety of persons in cells, there are over 40 employees in the Detachment. Service is provided in both of Canada’s official languages.



CITY OF REVELSTOKE - RCMP	2015	2016	2017	2018
Calls for Service Investigated	4075	4199	4431	4616
Prisoner Count	242	249	201	215
Phone Calls	6473	6841	6683	6780
Counter Calls	3648	3199	3492	3300
Police Information Checks (PIC)	504	564	481	460
Liquor Licenses	72	64	86	100
Collisions	71	86	91	77





PARKS, RECREATION & CULTURE

Laurie Donato - Director
ldonato@revelstoke.ca

The Parks, Recreation & Culture Department provides overall direction and guidance for managing parks, recreational and cultural facilities, resources, and recreation and culture programs for the community.

The Revelstoke Community Centre

The Centre is considered to be the hub of the community and department staff are knowledgeable about all aspects of the community and are often asked for directions and about what is going on in the City. As part of the service provided to the community, the Department works on behalf of the not-for-profit groups by helping to sell community event tickets, providing space for many of the community activities, organizing bottle drives for fundraising programs, providing announcement space for community group activities and by supporting a volunteer board.



- Large lap pool
- Climbing wall
- Diving board
- Leisure pool
- Tot pool
- Water spray area
- Water slide
- Sauna
- Hot tub
- Steam room

Did you know Senior's 80+ receive a free annual pass to the Aquatic & Fitness Centre?



The Revelstoke Community Centre has a spacious auditorium which hosts numerous community events, a workout centre, a dance studio and several meeting rooms. The centre is also home to the Regional Library, a well-used Seniors Centre, as well as a community preschool program.

The Revelstoke Forum

Included in the Department responsibilities is the care and use of the arena. The Arena is open for approximately 7.5 months of the year for close to 18 hours per day and is manned by 4 full time attendants during maximum operating times. Ice user groups share the ice space in a companionable way however, there is always need for more ice time during most of the year. From May – July, the facility is available for dry floor rental.

For more information on programs
browse our website at
www.revelstoke.ca or find us on
Facebook

Revelstoke Park and Playground System

The Park system is jointly operated by the Parks, Recreation & Culture Department and the Public Works Department. There are 14 Neighbourhood Parks, 4 Community Parks and 3 Special Feature Parks. The Department manages park usage (sport groups and events), concession operations, and building maintenance. The City often partners with community groups and organizations to further develop parks, park facilities and playgrounds.

General Program Delivery

The Department manages several contractual arrangements for community facilities such as Williamson's Lake, the Seniors Centre, Farwell Park, Revelstoke Museum and the Revelstoke Forestry Museum. The department works with various businesses, community associations, cultural organizations, not-for-profit societies and service clubs, in order to maximize recreation and culture opportunities in the community.

In the direct and indirect management of community facilities, the department provides opportunity for sport, recreation, and cultural programs and activities, and provides support to numerous community organizations that offer opportunities in a wide range of activities. It is the goal of the Department to enhance quality of life of the residents as well as community visitors. We accomplish this through the provision of staff support, leadership, programs and by providing facility availability and management for a number of annual community events. The community hosts well over 50 special events in a given year and the Department has demonstrated its support to these events in all aspects, from marketing and advertising to the actual delivery of the program or event.

Culture

Under the Department's budget, the City continues to offer financial and in-kind support to arts, culture and heritage organizations and programs within the community. The Director of Parks Recreation and Culture is the staff liaison for the Public Art committee, which provides Council with advice and recommendations with respect to selecting and installing public art projects in Revelstoke.



COUNCIL OBJECTIVES

1. Quality of life

The City of Revelstoke will emphasize quality of life issues including social, active living, cultural experiences and recreation opportunities.

- ⇒ *Move forward with planned recreation/active living and cultural projects.
ie: culture strategy, trails plan, Kovach upgrade, pump track, Williamson Lake Trails*
- ⇒ *Move forward with youth and seniors quality of life issues, following strategies previously developed through plans and subject to budget priorities.*
- ⇒ *Improve and maintain social, economic, food and institutional (police, fire, ambulance) security for all residents.*

QUALITY OF LIFE - IN PROGRESS

Parks, Recreation & Culture

- Construct Splash Pad at Farwell Park
- Landscape improvements at Kovach Park
- Continue to support event organizers of the Luna Nocturnal Art & Wonder Festival (estimated 6000 people attended the 2018 event)
- Continue to expand public art inventory to include new piece on Mackenzie Avenue
- Work with Engineering & Development Services Departments to implement recommendations in the Trails Strategy

Corporate Administration

- Increased bylaw enforcement resourcing with a community focused work plan
- Creation of a Good Neighbour Bylaw - **to assist property owners in determining standard maintenance for properties**
- Foster a productive working relationships between user groups, stakeholders and Bylaw Enforcement

QUALITY OF LIFE - COMPLETE

Parks, Recreation & Culture

- Support event organizers of the Luna Nocturnal Art and Wonder Festival - ***Event was successful with over 6000 people in attendance throughout the evening***

Corporate Administration

- Streamline Columbia Basin Trust - Community Initiatives and Affected Areas Program to provide opportunities for organizations to obtain success through additional funding
- Streamlined the election process to make it easier for the public and to produce accurate results efficiently

Community Economic Development

- Supported Golf Course with RMI funding for improvements
- Administered RMI finding to purchase and install bike racks
- Allocated RMI funds for upgrades to the Revelstoke Museum and Railway & Forestry Museums
- Food security programming including reducing waster and increasing local production & availability

Development Services

- Housing Needs and Demands Assessment



Parks, Recreation & Culture

- Plan for Williamson Lake Park & Campground upgrades

Corporate Administration

- Foster productive working relationships between user groups, stakeholders and Bylaw Enforcement
- Traffic impact study to assist with parking issues and signage
- Investigate bylaw adjudication system to assist with efficiencies in Bylaw Enforcement

Community Economic Development

- Enhanced BC Transit Service provision
- RMI funds allocated for Williamson Lake upgrades
- Workshops planned for food security programming

Fire Rescue Services

- Establish a Junior Firefighter Program with RFRS to encourage personal development for Revelstoke Youth
- Continue engagement with the community through the Fire Prevention Public Education Outreach Program



2. Planning for the Future

The City of Revelstoke will ensure that City services encourage and support community vision towards development for the future.

- ⇒ *OCP & Zoning Review will look for opportunities to increase residential densities wherever possible, factors to consider include infrastructure, livability, affordability and mobility.*
- ⇒ *Land inventory to be critically assessed as to current land holdings and any acquisition opportunities to achieve community goals and vision.*
- ⇒ *External relationships will be fostered on mutual goals and respect and will create an environment of a cohesive problem solving opportunity enhancing partnerships.*
- ⇒ *Bylaw enforcement is built on a system that is fair and consistent, easily understood and reasonably enforced.*

PLANNING FOR THE FUTURE - IN PROGRESS

Community Economic Development

- Wayfinding signage request for proposal development
- Telus data collection and analysis

Revelstoke Fire Rescue Services

- Conduct Revelstoke and Area Emergency Response Plan re-write
- Complete NFPA 1001 training for 24 senior Volunteer Firefighters
- Conduct a recruitment drive for Volunteer Firefighters

Corporate Administration

- Remain current with technology and improve public engagement/communication methods
- Review of the communications function in an effort to understand deficiencies and create a communications and engagement strategy to meet future needs
- Foster a productive working relationships between user groups, stakeholders and Bylaw Enforcement

Parks, Recreation & Culture

- Review and update department policies and procedures
- Initiate review of and update the Cultural Strategy



Corporate Administration

- Increased Bylaw Enforcement Services
- Provided additional Training to Bylaw Compliance Officers
- Implemented live-streaming of Council Meetings to improve communications with the community

Development Services

- Housing Needs and Demands Assessment
- Revised Land Use Applications

Community Economic Development

- Rural Dividend Fund Fab Lab Application
- Rural Dividend Fund Tech 2.0 Application

Parks, Recreation & Culture

- Partnering with other organizations for grant opportunities (IHA) - *successful in delivering the TIME program at no cost to participants*

PLANNING FOR THE FUTURE - FUTURE

Parks, Recreation & Culture

- Review and update Cultural Strategy
- Develop Parks, Facilities & Recreation Services Master Plan

Development Services

- Initiate Zoning Bylaw review and update
- Initiate Official Community Plan review and Update (neighbourhood plans, housekeeping)
- Initiate Development Cost Charges bylaw review
- Housing Action Plan

Community Economic Development

- Develop new Resort Development Strategy for 2019-2022
- ICSP/OCP Integration
- Multi-use Feasibility Plan for the Golf Course

Corporate Administration

- Continue to prioritize community issues requiring bylaw enforcement & apply resources as needed
- Continue to build relationships with outside agencies to collaborate on communications

3. Safeguard Infrastructure

The City of Revelstoke will protect the continuance of healthy infrastructure for current and future generations.

- ⇒ *Implementing strategy for the forum roof, golf course, Mutas Road and Townley Road intersections and Big Eddy Water System, subject to budget priorities.*
- ⇒ *Completing long range planning documents for Zoning Bylaw and Official Community Plan in-house.*
- ⇒ *Complete a Development Cost Charges review and bylaw.*
- ⇒ *Pursue additional Heritage protection opportunities.*
- ⇒ *Finish first stage of upgrades to City Hall.*
- ⇒ *Implementation of Asset Management Plan.*



SAFEGUARD INFRASTRUCTURE - IN PROGRESS

Parks, Recreation & Culture

- Risk assessment for Community Centre & Skatepark
- Continue with sport field revitalization program
- Continue with planned upgrades to Revelstoke Museum
- Continue working on a plan for arena / curling rink roof replacement
- Commence chiller replacement project

Engineering & Public Works

- Big Eddy Water Project Phase 2
- City Hall Exterior

Revelstoke Fire Rescue Services

- Purchase a Utility Vehicle and 3000 gallon Water Tender

SAFEGUARD INFRASTRUCTURE - COMPLETE

Engineering & Public Works

- Traffic calming project on 4th and Edward Streets
- Sani-dump on Powerhouse Road
- Orton Street reconstruction

Parks, Recreation & Culture

- Replace compressors at Revelstoke Forum

Corporate Administration

- Upgrades to Animal Shelter including security and facility entrance and interior
- Established an impound yard for abandoned vehicles

Community Economic Development

- Electric Vehicle Charging Station
- Allocation of RMI funds to City infrastructure projects including Splashpark, Skatepark and bike racks

SAFEGUARD INFRASTRUCTURE - FUTURE

Engineering & Public Works

- Airport Way reconstruction project
- Third Street water and sewer replacement
- First Street & Campbell Avenue curb/sidewalk/drainage
- Garden Avenue curb/sidewalk replacement

Corporate Administration

- Rehabilitation of the heritage built City Hall using secured grant money from Heritage BC

Parks, Recreation & Culture

- Risk Assessment for the Splash Park

Community Economic Development

- RMI funds targeted to purchase shuttle buses, further upgrades to Williamson Lake and implementation of Trail strategy

Fire Rescue Services

- Develop a facility enhancement plan that strives to improve upon the existing facility that reacts to changes required as we move forward in the Fire Service.



4. Economic Development and Business Support

The City of Revelstoke will take initiatives to attract, promote and support economic development.

Policy and Planning

- ⇒ *Over a 4 year period, bring the tax ratio for commercial to residential closer to 2:1.*
- ⇒ *Streamline administrative processes to better assist businesses and developers in advancing their projects.*
- ⇒ *Investigate and develop revitalization tax exemptions*
- ⇒ *Promote and facilitate tourism drivers by improving relationships with user groups and Revelstoke Mountain Resort*
- ⇒ *Encourage the protection and promotion of Revelstoke's heritage as it relates to economic development*

Enhancement Projects

- ⇒ *Look to placing attractive changeable signage on the TCH at the east and west approaches to the City, which would promote local Revelstoke events*
- ⇒ *Look to making free Wi-Fi available in the downtown core*
- ⇒ *Continue with downtown commercial enhancement initiatives*
- ⇒ *Promote further hotel development in Revelstoke*
- ⇒ *Continue discussions with federal and provincial partners with respect to improving the Revelstoke interchanges with TCH*
- ⇒ *Continue discussions with the School Board regarding development plans of the local school properties*
- ⇒ *Investigate the possibility of having the Rocky Mountaineer use Revelstoke as an overnight stop.*



ECONOMIC DEVELOPMENT - IN PROGRESS

Community Economic Development

- Resort Development Strategy for 2019-2022 to support tourism industry and growth
- Continue to attract and retain a skilled workforce through Start Up Revelstoke collaboration, Tech Strategy, and FAB Lab projects
- Work with OK College to develop a Tourism Management program
- Respond to and provide input to Caribou Recovery efforts
- Ongoing meetings and participation in Chamber events
- Regular meetings with RAA, Community Futures, and Start Up Revelstoke

Community Economic Development

- Allocation of RMI funds for Tourism initiatives to support economic growth
- Strengthen transportation links within and beyond Revelstoke
- Provide winter shuttle service to ski resort
- Continue to collaborate with Regional Film Commissioner for 2019 projects

ECONOMIC DEVELOPMENT - COMPLETE

Community Economic Development

- Third year of financial support for Air Charter Service
- MRDT Agreement between COR and RAA
- Hallmark Film production supported local employment and promotion
- Completed Destination Tourism 5 Year Plan

ECONOMIC DEVELOPMENT- FUTURE

Community Economic Development

- Film production policy re-write, promotion and securing projects.
- New Tourism Initiatives Committee Terms of Reference, structure and mandate in alignment with RMI funding guidelines
- Complete and implement new Resort Development Strategy
- Allocation of new Online Accommodation Platform tax revenue to housing initiatives
- Initiate outreach and collaboration with Indigenous communities in the region
- Implement Technology Strategy 2.0
- Participate in Environmental Assessment of Hydro Rev6
- Develop resources to attract investors including Community Profile, business profiles, commercial and industrial land inventory, etc.
- Develop resources to support business retention and expansion
- Collaborate and engage with regional, provincial and federal partners to address challenges and respond to opportunities

SEE CLICK FIX

The City’s website and its mobile “See-Click-Fix” app provides a means for citizens to report community service issues and concerns and receive information and status updates. The following is statistical information for 2018.

**Revelstoke, British Columbia
Between Jan 01, 2018 and Dec 31, 2018**

904 requests were opened
539 requests were acknowledged
786 requests were closed
The average time to acknowledge was 4.4 days.

REQUEST CATEGORY	OPENED	CLOSED
Parking	229	228
Roads	134	116
Watering (Residential)	60	59
General Comments/Complaints	58	49
Unightly Premises (applies only to the grounds of property)	47	47
Animal Control	44	44
Wildlife Attractants	38	38
Noise	29	26
Vacation Rental	47	10
Street Light	23	24
Sidewalks	22	13
Tree	17	19
Signage	16	13
Construction (Without	20	12
Solid Waste (Garbage -residential)	16	12
Garbage Cans (Public)	11	9
Sanitary Sewer	24	3
Parks and Greenspaces	10	12
Trails and Walkways	8	12
Storm Drains/Ditch Drainage	13	7
Water	7	8
Burning	8	4
Gardens	4	3
Noxious Weeds	3	3
Graffiti/Vandalism	3	3
Culverts	3	1
Bridges	2	1
Manhole Covers	1	3
Cemetery	2	1
Fire Hydrants	2	0
Irrigation	1	1
Traffic Signal Maintenance Problems	1	1
Playground Equipment	0	0
Playing Fields	0	0
Track & Field Area Centennial	0	0

To use our See Click Fix online reporting system, visit the City’s website at revelstoke.ca



FINANCIAL SECTION

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PERMISSIVE TAX EXEMPTIONS

Name	2018 Taxes
Revelstoke Visual Arts Society	\$ 1,744
Revelstoke Visual Arts Society	12,839
Community Connections (Revelstoke)	1,740
Lord Bishop of Kootenay	7,801
Royal Canadian Legion	5,969
Royal Canadian Legion	4,101
Revelstoke Hospital Auxillary Society	7,141
Christian City Church	10,449
Community Connections (Revelstoke)	11,805
Revelstoke Congregation of United Church	12,842
Roman Catholic Bishop of Nelson	26,673
Roman Catholic Bishop of Nelson	1,463
Roman Catholic Bishop of Nelson	1,278
Gold RGE Ldge No. 26 Knights of Pythias	4,164
Revelstoke Heritage Railway Society	49,560
Revelstoke Golf Club	9,717
Revelstoke Golf Club	20,747
Trustees Revelstoke Jehovah's	15,710
Revelstoke Fellowship Baptist Church	16,633
Scout Properties (BC/Yukon) Ltd	5,918
BC Interior Forestry Museum Society	16,585
Illecillewaet Greenbelt Society	5,926
Revelstoke Community Energy Corporation	20,927
Illecillewaet Greenbelt Society	734
City of Revelstoke (RCHS)	1,274
Revelstoke Community Housing Society	1,542
Revelstoke Senior Citizens Housing Society	2,097
Illecillewaet Greenbelt Society	1,114
Illecillewaet Greenbelt Society	456
Illecillewaet Greenbelt Society	389
Illecillewaet Greenbelt Society	6,159
Illecillewaet Greenbelt Society	2,461
Avalanche Canada	6,380
Christian & Missionary Alliance	12,074
BC Hydro/Selkirk Saddle Club	6,363
BC Hydro/Selkirk Saddle Club	2,790
BC Hydro/Selkirk Saddle Club	7,862
BC Hydro/Selkirk Saddle Club	2,825
BC Hydro/Selkirk Saddle Club	1,684
BC Hydro/Selkirk Saddle Club	16,511
Seventh Day Adventist Church	5,225
Revy Riders Dirtbike Club	2,446
Revelstoke Snowmobile Club Society	10,162
Total Taxes Exempted by City Council	\$ 362,280

Management's Responsibility for Financial Reporting

The accompanying consolidated financial statements of the City of Revelstoke (the "City") are the responsibility of management and have been approved by the Mayor and Council of the City.

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Consolidated financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The City maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the City's assets are appropriately accounted for and adequately safeguarded.

The City is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the consolidated financial statements. Council carries out this responsibility principally through its Finance Committee.

The Mayor and Council review the City's consolidated financial statements and recommend their approval. The Mayor and Council meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the consolidated financial statements and the external auditor's report. The Mayor and Council take this information into consideration when approving the consolidated financial statements for issuance to the ratepayers. The Mayor and Council also appoint the engagement of the external auditors.

The consolidated financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the ratepayers. BDO Canada LLP has full access to the Council and management.



Director of Finance



Mayor



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Fax: 250-837-7170
www.bdo.ca

BDO Canada LLP
202 103 First Street E
PO Box 2100
Revelstoke BC V0E 2S0 Canada

Independent Auditor's Report

To the Mayor and Members of Council of the City of Revelstoke

Opinion

We have audited the financial statements of the City of Revelstoke (the City), and its controlled entities (the Consolidated Entity), which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Consolidated Entity as at December 31, 2018, and its results of operations, its change in net financial assets (debt), and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Consolidated Entity in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Consolidated Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Consolidated Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Consolidated Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Consolidated Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Consolidated Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Consolidated Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

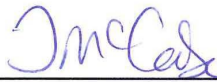
Chartered Professional Accountants

Revelstoke, British Columbia
May 14, 2019

City of Revelstoke
Consolidated Statement of Financial Position

As at December 31	2018	2017
Financial assets		
Cash and cash equivalents (Note 1)	\$ 1,260,851	\$ 6,916,336
Taxes receivable	1,247,849	1,363,585
Accounts receivable (Note 3)	4,030,152	3,480,238
Portfolio investments (Note 2)	23,471,614	12,197,738
Inventories for resale	-	115,489
Investment in RCFC (Note 4)	5,904,881	4,952,791
Investment in RCEC (Note 5)	139,012	176,369
Deposit - Municipal Finance Authority (Note 8)	1,070,954	978,574
	37,125,313	30,181,120
Liabilities		
Accounts payable and accrued liabilities	7,314,525	4,631,269
Deferred revenue (Note 6)	3,180,535	2,844,035
Long term debt (Note 7)	16,819,731	15,705,853
Reserve - Municipal Finance Authority	1,070,954	978,574
	28,385,745	24,159,731
Net financial assets	8,739,568	6,021,389
Non-financial assets		
Tangible capital assets (Note 9)	72,878,764	68,318,345
Prepaid expenses	64,356	54,221
Inventories of supplies	390,627	368,392
	73,333,747	68,740,958
Accumulated surplus	\$82,073,315	\$ 74,762,347

See commitments and contingencies (Note 13)



Director of Finance

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

City of Revelstoke
Consolidated Statement of Operations

For the year ended December 31	Budget 2018	2018	2017
	(Note 15)		(Note 16)
Revenues			
Taxation - net (Note 11)	\$ 15,248,211	\$ 13,864,092	\$ 14,442,510
Government and other grants (Note 12)	5,054,856	5,850,146	6,317,765
Contributions by developers and property owners	357,715	898,431	2,489,533
User fees and service charges	5,353,363	5,811,285	5,819,352
Investment and other income	311,080	650,812	398,723
Equity income from RCFC (Note 4)	100,000	1,552,090	446,340
Equity income (loss) from RCEC (Note 5)	-	(37,357)	1,778
Other	462,705	426,010	260,085
	<u>26,887,930</u>	<u>29,015,509</u>	<u>30,176,086</u>
Expenses			
General government	2,235,624	2,172,305	2,159,580
Protection services	4,399,387	3,812,115	4,188,918
Transportation services	5,864,554	6,274,616	5,336,945
Environmental services	318,414	330,947	346,761
Health services	170,293	153,740	125,969
Economic development services	1,908,907	2,166,283	1,908,943
Recreation and cultural services	3,858,284	3,515,641	3,478,830
Planning and development	882,200	791,725	501,908
Sewer services	1,086,359	1,003,767	948,936
Water services	1,731,289	1,483,402	1,487,026
	<u>22,455,311</u>	<u>21,704,541</u>	<u>20,483,816</u>
Annual surplus	<u>4,432,619</u>	<u>7,310,968</u>	<u>9,692,270</u>
Accumulated surplus, beginning of year,	<u>74,762,347</u>	<u>74,762,347</u>	<u>65,070,077</u>
Accumulated surplus, end of year	<u>\$79,194,966</u>	<u>\$82,073,315</u>	<u>\$ 74,762,347</u>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

City of Revelstoke
Consolidated Statement of Change in Net Financial Assets

For the year ended December 31	Budget 2018	2018	2017
	(Note 15)		
Annual surplus	\$ 4,432,619	\$ 7,310,968	\$ 9,692,270
Acquisition of tangible capital assets	-	(6,778,315)	(7,431,224)
Amortization of tangible capital assets	-	2,217,896	2,018,836
Net book value of tangible capital assets disposed (Note 9)	-	-	76,722
	4,432,619	2,750,549	4,356,604
Decrease (increase) in inventory of supplies	-	(22,235)	73,126
Decrease (increase) in prepaid expenses	-	(10,135)	233,706
Net change in net financial assets	4,432,619	2,718,179	4,663,436
Net financial assets, beginning of year	6,021,389	6,021,389	1,357,953
Net financial assets, end of year	\$ 10,454,008	\$ 8,739,568	\$ 6,021,389

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

City of Revelstoke
Consolidated Statement of Cash Flows

For the year ended December 31	2018	2017
Operating transactions		
Annual surplus	\$ 7,310,968	\$ 9,692,270
Items not involving cash		
Gain from subsidiary operations	(1,514,733)	(448,118)
Amortization	2,217,896	2,018,836
Loss on disposal of tangible capital assets	-	76,722
Actuarial recognized on long-term debt	(394,204)	(351,709)
Changes in non-cash operating balances		
Taxes receivable	115,736	(269,690)
Accounts receivable	(549,914)	(2,284,754)
Inventories of supplies	93,260	73,126
Prepaid expenses	(10,135)	233,706
Accounts payable and accrued liabilities	2,683,250	1,512,024
Deferred revenue	336,500	1,543,492
	<u>10,288,624</u>	<u>11,795,905</u>
Capital transactions		
Acquisition of tangible capital assets	<u>(6,778,315)</u>	<u>(7,431,224)</u>
Investing transactions		
Net change in portfolio investments	(11,273,876)	(5,900,247)
Dividends from government business enterprise	600,000	300,000
	<u>10,673,876</u>	<u>(5,600,247)</u>
Financing transactions		
Net change in long term debt (Note 8)	<u>1,508,082</u>	<u>(364,879)</u>
Net change in cash and cash equivalents	(5,655,485)	(1,600,445)
Cash and cash equivalents, beginning of year	<u>6,916,336</u>	<u>8,516,781</u>
Cash and cash equivalents, end of year	<u>\$ 1,260,851</u>	<u>\$ 6,916,336</u>

The accompanying summary of significant accounting policies and notes are an integral part of these consolidated financial statements.

City of Revelstoke
Summary of Significant Accounting Policies

December 31, 2018

Management's Responsibility for the Financial Statements	The consolidated financial statements of the City of Revelstoke (the "City") are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada (CPAC). The City is a municipality in the Province of British Columbia and operates under the provisions of the Community Charter. The City provides municipal services such as fire, public works, planning, parks, recreation and other general government services.				
Basis of Consolidation	The consolidated financial statements reflect the assets, liabilities, revenue and expenses of all municipal organizations, committees and boards which are owned or controlled by the City. The following entities are owned or controlled by the City: <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">Revelstoke Community Energy Corporation</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>RCFC Holding Company Ltd.</td> <td style="text-align: right;">100%</td> </tr> </table> <p>The investments in RCFC Holding Company Ltd. (RCFC) and Revelstoke Community Energy Corporation (RCEC), all of which are government business enterprises, are accounted for using the modified equity method. Under this method, the business enterprises' accounting principles are not adjusted to conform with those of the City. These subsidiaries have a fiscal year end of April 30.</p>	Revelstoke Community Energy Corporation	100%	RCFC Holding Company Ltd.	100%
Revelstoke Community Energy Corporation	100%				
RCFC Holding Company Ltd.	100%				
Cash and Cash Equivalents	Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.				
Portfolio Investments	Portfolio investments are recorded at cost unless there has been a decline in the market value, which is other than temporary in nature, in which case the investments are written down to market value.				
Non-financial assets	Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.				
Inventory Held for Consumption	Inventory of supplies are held for consumption and are stated at the lower of cost and replacement cost. Cost is generally determined on a first-in, first-out basis.				
Reserves	Reserves for future expenditures, included in accumulated surplus, represents amounts set aside for future operating and capital expenditures.				

Continued...

City of Revelstoke

Summary of Significant Accounting Policies

December 31, 2018

Tangible Capital Assets	<p>Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is available for productive use. Amortization is recognized, as follows:</p> <table border="0" style="margin-left: 40px;"> <tr> <td>Land</td> <td style="text-align: right;">not amortized</td> </tr> <tr> <td>Buildings</td> <td style="text-align: right;">40 - 75 years</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">5 - 25 years</td> </tr> <tr> <td>Roads and bridges</td> <td style="text-align: right;">10 - 100 years</td> </tr> <tr> <td>Water/sewer infrastructure</td> <td style="text-align: right;">10 - 100 years</td> </tr> <tr> <td>Projects in progress</td> <td style="text-align: right;">not amortized</td> </tr> </table>	Land	not amortized	Buildings	40 - 75 years	Equipment	5 - 25 years	Roads and bridges	10 - 100 years	Water/sewer infrastructure	10 - 100 years	Projects in progress	not amortized
Land	not amortized												
Buildings	40 - 75 years												
Equipment	5 - 25 years												
Roads and bridges	10 - 100 years												
Water/sewer infrastructure	10 - 100 years												
Projects in progress	not amortized												
Leased Assets	<p>Leases entered into, that transfer substantially all the benefits and risks associated with ownership, are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the City and the obligation, including interest thereon, is liquidated over the term of the lease. All other leases are accounted for as operating leases, and the rental costs are expensed as incurred.</p>												
Collection of Taxes on Behalf of Other Taxation Authorities	<p>The City collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities, with respect to the operations of entities, are not reflected in these financial statements.</p> <p>The entities, the City collects taxation revenue on behalf of, are as follows:</p> <ul style="list-style-type: none"> Province of British Columbia - School Tax Columbia Shuswap Regional District British Columbia Assessment Authority Municipal Finance Authority North Okanagan Columbia Shuswap Regional Hospital District Okanagan Regional Library 												
Trust Funds	<p>Trust funds, held in trust by the City and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately.</p>												
Retirement Benefits	<p>The City's contributions, due during the period to its multi-employer defined benefit plan, are expensed as incurred (Note 13 (b)).</p>												
Government Transfers	<p>Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.</p>												

Continued...

City of Revelstoke
Summary of Significant Accounting Policies

December 31, 2018

Revenue Recognition	<p>Taxes are recognized as revenue in the year they are levied.</p> <p>Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.</p> <p>Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable.</p> <p>Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.</p> <p>Sales of service and other revenue is recognized when the service or product is provided by the City.</p>
Deferred Revenue	<p>Deferred revenue includes grants, contributions, and other amounts received from third parties pursuant to legislation, regulation, or agreement, which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services are performed, or tangible capital assets are acquired.</p>
Contaminated Sites	<p>A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. No contaminated sites have been identified within the City.</p>
Restructuring Transactions	<p>The increase in net assets or net liabilities resulting from the recognition or derecognition of assets and liabilities received from all transferors and transferred to all recipients in a restructuring transaction be recognized as revenue or as an expense.</p>
Use of Estimates	<p>The preparation of financial statements, in accordance with Canadian public sector accounting standards, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. The accounts that are affected are accounts receivable, inventories, accrued liabilities and amortization of tangible capital assets.</p>

City of Revelstoke

Notes to Consolidated Financial Statements

December 31, 2018

1. Cash and Cash Equivalents

The City's bank accounts earn interest ranging from 0 % - 1.5 % and are held in one financial institution. The City has available an operating line of credit in the amount of \$3,000,000, bearing interest at Revelstoke Credit Union's prime lending rate. As of December 31, 2018, the City had an undrawn credit capacity under this facility of \$3,000,000 (2017 - \$3,000,000). The credit union's prime rate as at December 31, 2018 was 3.95%.

2. Portfolio Investments

	2018	2017
Municipal Finance Authority of British Columbia	\$ 3,435,335	\$ 3,373,285
Revelstoke Credit Union	6,530,082	5,000,000
RBC Dominion Securities Inc.	2,794,848	1,794,848
Raymond James Ltd.	5,000,000	2,000,000
Cannacord Genuity Corp.	5,522,623	-
Accrued interest	188,726	29,605
	\$23,471,614	\$ 12,197,738

Investments held with the Municipal Finance Authority of British Columbia, earn variable interest and are available on demand. The Revelstoke Credit Union investment earns interest ranging from 2.00% - 2.95% and matures between September 2019 and October 2020. Investments held with RBC Dominion Securities Inc. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from July 2019 to July 2023. Interest rates on the GICs range from 1.81% - 3.25%. Investments held with Raymond James Ltd. are Guaranteed Investment Certificates (GICs) maturing October 2021 and earns interest at a rate of 3.15%. Investments held with Cannacord Genuity Corp. are Guaranteed Investment Certificates (GICs) with maturity dates ranging from May 2019 to December 2023. Interest rates on the GICs range from 2.25% - 3.42%.

The market value of the City's portfolio investments is \$23,429,834 (2017 - \$12,205,279).

3. Accounts Receivable

	2018	2017
Trades receivable	1,975,357	1,473,670
Federal government	340,200	217,164
Big Eddy Waterworks local area service agreement	1,287,711	1,033,648
Thomas Brook local area service agreement	394,717	708,000
Other	32,167	47,756
	\$ 4,030,152	\$ 3,480,238

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

4. Investment in RCFC Holding Company Ltd.

RCFC Holding Company Ltd. ("RCFC") is 100% owned by the City. The Company manages Revelstoke Community Forest Corporation, a wholly-owned subsidiary, which manages a tree farm license near Revelstoke. The condensed supplementary financial information is as follows:

	December 31, 2018	April 30, 2017
Financial position		
Current assets	\$ 4,497,089	\$ 3,492,266
Deferred charges	408,583	318,197
Other assets	1,075,000	1,200,000
Capital assets	1,680,288	1,929,482
Total assets	7,660,960	6,939,945
Current liabilities	240,185	727,191
Accrued silviculture	1,085,032	807,977
Deferred revenue	430,862	451,986
Total liabilities	1,756,079	1,987,154
Total net assets	\$ 5,904,881	\$ 4,952,791
	20 months ended	Year Ended
Results of operations		
Revenue	\$ 13,246,735	\$ 5,243,242
Cost of goods sold	(10,617,902)	(4,170,772)
Log-yard operations	(1,652)	99,815
Administrative expenses	(1,075,091)	(725,945)
Net income for the year	\$ 1,552,090	\$ 446,340

RCFC Holding Company Ltd paid \$600,000 (2017 - \$300,000) in dividends to the City during the year.

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

5. Investment in Revelstoke Community Energy Corporation

Revelstoke Community Energy Corporation ("RCEC") is a wholly-owned subsidiary that was created for the purpose of creating thermal energy. The condensed supplementary financial information is as follows:

	<u>April 30, 2018</u>	<u>April 30, 2017</u>
Financial position		
Current assets	\$ 322,158	\$ 246,523
Capital assets	<u>2,975,673</u>	<u>3,162,183</u>
Total assets	<u>3,297,831</u>	<u>3,408,706</u>
Current liabilities	900,016	2,066,125
Long term debt	2,258,792	1,166,201
Shareholder's equity	<u>11</u>	<u>11</u>
Total liabilities	<u>3,158,819</u>	<u>3,232,337</u>
Total net assets	<u>\$ 139,012</u>	<u>\$ 176,369</u>
Results of operations		
Revenue	\$ 772,222	\$ 723,595
Expenses	<u>(809,579)</u>	<u>(721,817)</u>
Net income (loss) for the year	<u>\$ (37,357)</u>	<u>\$ 1,778</u>

RCEC owed \$765,333 (2017 - \$681,333) in dividends to the City during the year. The City paid \$154,845 (2017 - \$147,316) to RCEC for utilities during the year.

RCEC has an April 30 year end and the consolidated financial statements do not reflect any activity between the fiscal year end of RCEC and the fiscal year end of the City.

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

6. Deferred Revenue

	Opening Balance	Contributions Received	Externally Restricted Investment Income	Revenue Recognized	Ending Balance
Economic Development Grants	\$ 181,046	\$ 463,029	\$ (228,353)	-	\$ 415,722
Tourism Infrastructure	478,257	615,678	(491,000)	-	602,935
Deferred Development Cost Charges	1,443,425	429,264	(122,462)	-	1,750,227
Prepaid Licenses & Utilities	163,241	-	-	(96,141)	67,100
Other	578,066	137,071	-	(370,586)	344,551
	<u>\$ 2,844,035</u>	<u>\$ 1,645,042</u>	<u>\$ (841,815)</u>	<u>\$ (466,727)</u>	<u>\$ 3,180,535</u>

Tourism Infrastructure Program

Tourism Infrastructure funding is provided by a 10% tax on hotel room rentals. It is collected by the Province of British Columbia and 3% is remitted to the City on a monthly basis. Expenditures from the Tourism Infrastructure Program are restricted to those set out in the establishing Order in Council.

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

7. Long-Term Debt

Long-term debt outstanding:

	<u>2018</u>	<u>2017</u>
Balance at January 1	\$ 15,705,853	\$ 16,422,441
Proceeds from issuance of long-term debt	2,608,000	733,542
Obligations under capital lease refinanced into long-term debt	-	-
Revelstoke Community Housing Society loan	-	-
Principal repayments	(1,099,918)	(1,098,421)
Actuarial adjustments	(394,204)	(351,709)
Balance at December 31	<u>\$16,819,731</u>	<u>\$ 15,705,853</u>

Principal repayments and sinking fund contributions on long-term debt over the next five years and thereafter are as follows:

	Principal Repayments	Sinking Fund Contributions	Total
2019	\$ 1,053,275	\$ 438,571	\$ 1,491,846
2020	953,241	487,463	1,440,704
2021	767,657	357,349	1,125,006
2022	729,740	396,419	1,126,159
2023	572,990	437,163	1,010,153
Thereafter	5,329,297	5,296,566	10,625,863
	<u>\$ 9,406,200</u>	<u>\$ 7,413,531</u>	<u>\$ 16,819,731</u>

The weighted average interest on long-term debt is 4.83% (2017 - 4.18%). Consolidated interest paid on the above long-term debt was \$771,298 (2017 - \$799,426).

Sinking fund assets, managed by the Municipal Finance Authority, are used to reduce long-term debt to be repaid. In the event that the City does not default under any of its obligations, the sinking fund earnings will be used to offset future principal repayments.

8. Deposit and Reserve - Municipal Finance Authority

The City issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a Debt Reserve Fund. At December 31, 2018 the cash deposits in the Debt Reserve Fund were \$386,126 (2017 - \$352,189). The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. At December 31, 2018, the demand notes were \$684,828 (2017 - \$626,385).

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

9. Tangible Capital Assets

	2018							
	Land	Buildings	Equipment	Roads and Bridges	Water	Sewer	Projects in Progress	Total
Cost, beginning of year	\$14,349,284	\$13,428,252	\$18,958,465	\$32,102,267	\$18,020,004	\$13,261,507	\$3,885,778	\$114,005,557
Additions	115,489	172,296	1,805,590	722,410	952,627	1,401,562	1,608,341	6,778,315
Disposals	-	-	(213,552)	-	-	-	-	(213,552)
Cost, end of year	\$14,464,773	\$13,600,548	\$20,550,503	\$32,824,677	\$18,972,631	\$14,663,069	\$5,494,119	\$120,570,320
Accumulated amortization, beginning of year	\$-	\$3,396,196	\$8,672,288	\$20,332,500	\$8,284,050	\$5,002,178	\$-	\$45,687,212
Amortization	-	168,836	935,952	561,194	290,589	261,325	-	2,217,896
Disposals	-	-	(213,552)	-	-	-	-	(213,552)
Accumulated amortization, end of year	\$-	\$3,565,032	\$9,394,688	\$20,893,694	\$8,574,639	\$5,263,503	\$-	\$47,691,556
Net carrying amount, end of year	\$14,464,773	\$10,035,516	\$11,155,815	\$11,930,983	\$10,397,992	\$9,399,566	\$5,494,119	\$72,878,764

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

9. Tangible Capital Assets (continued)

	2017							
	Land	Buildings	Equipment	Roads and Bridges	Water	Sewer	Projects in Progress	Total
Cost, beginning of year	\$ 14,349,284	\$ 13,268,179	\$ 18,114,595	\$ 29,164,303	\$ 17,841,523	\$ 12,679,593	\$ 1,333,906	\$106,751,383
Additions	-	160,073	1,020,920	2,937,964	178,481	581,914	2,551,872	7,431,224
Disposals	-	-	(177,050)	-	-	-	-	(177,050)
Cost, end of year	<u>\$ 14,349,284</u>	<u>\$ 13,428,252</u>	<u>\$ 18,958,465</u>	<u>\$ 32,102,267</u>	<u>\$ 18,020,004</u>	<u>\$ 13,261,507</u>	<u>\$ 3,885,778</u>	<u>\$114,005,557</u>
Accumulated amortization, beginning of year	-	\$ 3,229,413	\$ 7,950,784	\$ 19,807,443	\$ 7,999,499	\$ 4,781,565	-	\$ 43,768,704
Amortization Disposals	-	166,783	821,832	525,057	284,551	220,613	-	2,018,836
Accumulated amortization, end of year	-	\$ 3,396,196	\$ 8,672,288	\$ 20,332,500	\$ 8,284,050	\$ 5,002,178	-	\$ 45,687,212
Net carrying amount, end of year	<u>\$ 14,349,284</u>	<u>\$ 10,032,056</u>	<u>\$ 10,286,177</u>	<u>\$ 11,769,767</u>	<u>\$ 9,735,954</u>	<u>\$ 8,259,329</u>	<u>\$ 3,885,778</u>	<u>\$ 68,318,345</u>

The net book value of tangible capital assets not being amortized because they are under construction, is \$5,494,119 (2017 - \$3,885,778). The City holds various works of art. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future benefits associated with such property cannot be made.

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

10. Accumulated Surplus

	2018	2017
Operating surpluses		
General	\$ 2,823,328	\$ 2,936,801
Water	680,135	630,134
Sewer	423,906	373,906
Big Eddy Water	95,883	85,883
	4,023,252	4,026,724
Restricted operating surpluses		
Tax equalization	31,002	1,137,308
	31,002	1,137,308
Reserves		
Big Eddy Water Works	1,942,477	-
Community Works Gas Tax	894,929	1,048,170
Electric utility	2,301,016	2,259,604
Financial stabilization	1,205,142	984,658
General capital	1,135,546	571,168
Greening City	169,484	186,444
Information technology	42,425	41,386
Insurance & legal	230,426	205,050
Land sale	1,644,667	1,535,411
Parkland acquisition	340,405	318,347
Public Art	15,388	7,500
Sewer capital	1,486,275	1,454,718
Transportation infrastructure	847,184	559,290
Vehicle & equipment	386,258	651,030
Water capital	2,353,924	1,733,884
	14,995,546	11,556,660
Segregated reserves		
Revelstoke Community Forest Corporation dividends	920,676	300,000
	920,676	300,000
Investments		
Revelstoke Community Energy Corporation	139,012	176,369
Revelstoke Community Forest Corporation	5,904,881	4,952,791
Equity in tangible capital assets	56,058,946	52,612,495
	62,102,839	57,741,655
Accumulated surplus	\$82,073,315	\$ 74,762,347

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

11. Taxation - Net

	Budget 2018	2018	2017 (Note 16)
Property taxes and payments-in-lieu	\$ 15,248,211	\$ 15,413,036	\$ 14,442,510
2018 supplemental assessment (Note 13(d))	-	(564,072)	-
Prior years supplemental assessments (Note 13(d))	-	(984,872)	-
Collections for other governments			
Province of British Columbia - School Tax	-	4,341,052	4,200,284
North Okanagan Columbia Shuswap Regional Hospital District	-	508,412	477,625
Columbia Shuswap Regional District	-	594,627	554,658
Municipal Finance Authority	-	413	350
British Columbia Assessment Authority	-	97,693	91,027
Libraries	-	324,436	323,319
	15,248,211	19,730,725	20,089,773
Transfers			
Province of British Columbia - School Tax	-	4,341,052	4,200,284
North Okanagan Columbia Shuswap Regional Hospital District	-	508,412	477,625
Columbia Shuswap Regional District	-	594,627	554,658
Municipal Finance Authority	-	413	350
British Columbia Assessment Authority	-	97,693	91,027
Libraries	-	324,436	323,319
	-	5,866,633	5,647,263
Available for general municipal purposes	\$ 15,248,211	\$ 13,864,092	\$ 14,442,510

12. Government and Other Grants

	2018	2017
Government grant conditional	\$ 3,768,028	\$ 3,862,638
Government grant unconditional	559,011	545,350
Non-government grant conditional	1,523,107	1,909,777
Total grants	\$ 5,850,146	\$ 6,317,765

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

13. Commitments and Contingencies

- (a) The City is responsible, as a member of the Columbia Shuswap Regional District, for its portion of any operating deficits or capital debt related to functions in which it participates.
- (b) The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2017, the Plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The City paid \$609,105 (2017 - \$569,930) for employer contributions to the Plan in fiscal 2018. The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

- (c) The City is the defendant in various lawsuits. In the opinion of management, the overall estimation of loss is not determinable. These claims have not been provided for in the financial statements. Settlement, if any, made with respect to these actions would be expected to be accounted for as a change to expenditures in the period in which realization is known.
- (d) During the year, BC Assessment issued a supplemental assessment on certain properties within the City's boundaries, changing their underlying taxation category as a result of an appeal. As a result of this assessment, the City is now required to refund \$564,072 of 2018 property taxes that were overcharged. Similar supplemental assessments on the same properties are expected for 2016 and 2017 fiscal years. Management estimates that the refund of overcharged property taxes will be \$457,457 for 2016, and \$527,415 for 2017. The total potential liability of \$1,548,944 was accrued at year end.
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City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

14. Funds Held in Trust

At year end, the City held \$164,473 (2017 - \$161,840) in trust for the cemetery. These funds are not included in these financial statements.

15. Budget

The Financial Plan (Budget) Bylaw adopted by Council on April 17, 2018 was prepared, as required by the Community Charter, on a modified accrual basis. This basis is not consistent with that used to report actual results in accordance with Public Sector Accounting Standards. These standards require a full accrual basis. The budget figures anticipated using prior year surpluses to reduce current year expenditures, in excess of revenues, to \$Nil. In addition, the budget expensed all tangible capital expenditures. As a result, the budget figures presented in the Consolidated Statements of Operations and Consolidated Change in Net Debt represent the Budget adopted by Council on April 17, 2018 with adjustments as follows:

	2018
Financial Plan (Budget) Bylaw surplus for the year	\$ -
Add:	
Capital expenditures	5,824,300
Principal repayments	1,701,169
Budgeted transfers to reserves	5,195,615
Budgeted transfer to surplus	110,000
Budgeted profit from RCEC/RCFC	100,000
Less:	
Budgeted transfers from reserves	(6,773,465)
Amortization	(1,725,000)
Budget surplus per Consolidated Statement of Operations	\$ 4,432,619

16. Comparative Figures

Certain comparative figures have been reclassified to conform to the current year's presentation.

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

17. Segmented Information

The City is a diversified municipal government institution that provides a wide range of services to its citizens such as transit, public housing, police, fire and water. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This item relates to the revenues and expenses of the operations of the City itself and cannot be directly attributed to a specific segment.

Protection

Protection is comprised of police and fire protection services. The police services work to ensure the safety and protection of the citizens and their property. The fire department is responsible for providing fire suppression service, fire prevention programs, training and education and rescue services.

Transportation

This department provides a number of services including road and storm sewer maintenance, snow removal, building maintenance, transit, city planning, maintenance and enforcement of building codes and review of all property development plans through its application process.

Planning and Development

This department provides a number of services including city planning, maintenance and enforcement of building codes and review of all property development plans through its application process.

Environmental

Environmental services consist of providing waste disposal to citizens.

Health Services

Health services consist of the management of the cemetery.

Economic Development

This department provides sustainable community economic development programs and services, as well as, support for economic business retention and development initiatives.

Recreation and Culture

This department provides services meant to improve the health and development of the City's citizens. Recreational and cultural programs like swimming and skating lessons are provided at the arena, aquatic and community centres.

Continued...

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

17. Segmented Information (continued)

Water

This service provides the drinking water to some parts of the City. This service ensures the City's water system meets all provincial and federal standards.

Big Eddy Water

This department is responsible for upgrades to the existing water system outside the municipal boundaries.

Sewer

This service processes and cleans sewage and ensures the City's sewer system meets all provincial and federal standards.

The accounting policies of the segments are the same as those described in the summary of significant accounting policies. The revenues and expenses and equity in government business enterprises, that are directly attributable to a particular segment, are allocated to that segment. Amounts, that are directly attributable to a number of segments, have been allocated on a reasonable basis as follows:

Taxation, fees and user charges	Allocated to those segments that are funded by these amounts based on the total expenditures for the year.
Grants	Based on percent of budgeted expenses.

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

17. Segmented Information (continued)

For the year ended December 31	General Government	Protection	Transportation	Planning and Development	Environmental	Health Services	Economic Development	Recreation and Culture	Water	Big Eddy Water	Sewer Eliminations	2018 Total
Revenue												
Taxation	\$ 666,373	\$ 3,387,813	\$ 6,236,546	\$ 488,359	\$ -	\$ -	\$ 717,820	\$ 2,041,764	\$ -	\$ -	\$ 325,417	\$ -
Government grants	965,281	232,319	775,660	-	-	-	1,445,863	775,290	284,456	1,193,875	60,527	5,850,146
Contributions by developers and property owners	-	-	-	-	-	-	-	183,656	4,856	587,457	122,462	898,431
User fees and service charges	549,761	384,136	1,438,558	306,895	372,616	32,376	-	857,111	2,148,423	139,761	1,275,042	(1,693,394)
Investment income	535,191	-	-	1,882	1,284	-	-	30	66,180	46	46,199	650,812
Income from government business enterprises	1,514,733	-	-	-	-	-	-	-	-	-	-	-
Other	17,705	56,515	107,023	3,200	-	-	-	61,412	145,472	-	34,683	426,010
	<u>4,249,044</u>	<u>4,060,783</u>	<u>8,557,787</u>	<u>800,336</u>	<u>373,900</u>	<u>149,251</u>	<u>2,163,683</u>	<u>3,919,263</u>	<u>2,649,387</u>	<u>1,921,139</u>	<u>1,864,330</u>	<u>(1,693,394)</u>
Expenses												
Salaries and wages	1,241,493	1,505,032	1,874,908	433,934	181,368	88,012	94,374	1,732,106	310,146	26,584	246,024	-
Supplies and services	822,732	2,207,192	3,696,470	364,541	213,960	73,461	2,046,431	1,803,999	811,268	43,750	572,701	(1,693,394)
Interest	18,635	43,750	252,764	-	-	-	-	54,250	255,885	-	164,649	789,953
Amortization	102,932	270,638	974,360	-	-	2,267	27,612	281,332	290,588	-	268,167	-
	<u>2,185,812</u>	<u>4,026,612</u>	<u>6,798,502</u>	<u>798,475</u>	<u>395,328</u>	<u>163,740</u>	<u>2,168,417</u>	<u>3,871,287</u>	<u>1,667,887</u>	<u>70,334</u>	<u>1,251,541</u>	<u>(1,693,394)</u>
Net surplus	<u>\$ 2,063,232</u>	<u>\$ 34,171</u>	<u>\$ 1,759,285</u>	<u>\$ 1,861</u>	<u>\$ (21,428)</u>	<u>\$ (14,489)</u>	<u>\$ (4,734)</u>	<u>\$ 47,976</u>	<u>\$ 981,500</u>	<u>\$ 1,850,805</u>	<u>\$ 612,789</u>	<u>\$ -</u>
												<u>\$ 7,310,968</u>

City of Revelstoke
Notes to Consolidated Financial Statements

December 31, 2018

17. Segmented Information (continued)

	For the year ended										2017 Total				
	December 31	General Government	Protection	Transportatio n	Planning and Development	Environmental	Health Services	Economic Development	Recreation and Culture	Water		Big Eddy Water	Sewer	Eliminations	
Revenue															
Taxation	\$ 1,204,223	\$ 4,377,848	\$ 5,773,560	\$ 510,745	\$ -	\$ -	\$ 376,852	\$ 1,895,587	\$ 2,568,363	\$ -	\$ -	\$ 303,695	\$ -	\$ 14,442,510	
Government grants	495,510	232,111	106,365	1,150	-	-	113,863	1,556,238	1,244,165	-	-	-	-	6,317,765	
Contributions by developers and property owners	-	-	316,956	-	-	-	-	-	-	419,319	1,033,645	719,613	-	2,489,533	
User fees and service charges	348,068	348,292	1,095,706	432,955	360,397	39,784	-	812,723	2,016,629	135,879	1,251,880	4,368	(1,022,961)	5,819,352	
Investment income	383,758	-	-	1,732	2,410	-	-	78	6,288	89	-	-	-	398,723	
Income from government business enterprises	448,118	-	-	-	-	-	-	-	-	-	-	-	-	448,118	
Other	(76,721)	57,035	87,768	(40,000)	-	-	-	70,434	132,499	-	-	29,070	-	260,085	
	2,802,956	5,015,286	7,380,355	906,582	362,807	153,647	1,933,090	4,022,987	5,143,098	1,169,613	2,308,626	(1,022,961)	-	30,176,086	
Expenses															
Salaries and wages	1,179,096	1,479,144	1,708,630	390,540	182,374	81,292	125,470	1,687,820	313,898	60,748	279,976	-	-	7,488,988	
Supplies and services	885,723	2,414,192	2,869,669	111,368	167,092	52,410	1,761,373	1,820,255	625,720	58,870	414,025	(1,022,961)	-	10,157,736	
Interest	12,794	72,573	248,069	-	-	-	-	54,250	255,885	-	168,649	-	-	812,220	
Amortization	103,286	250,779	848,205	-	-	2,267	21,342	280,950	290,588	-	227,455	-	-	2,024,872	
	2,180,899	4,216,688	5,674,573	501,908	349,466	135,969	1,908,185	3,843,275	1,486,091	119,618	1,090,105	(1,022,961)	-	20,483,816	
Net surplus	\$ 622,057	\$ 798,598	\$ 1,705,782	\$ 404,674	\$ 13,341	\$ 17,678	\$ 24,905	\$ 179,712	\$ 3,657,007	\$ 1,049,995	\$ 1,218,521	\$ -	\$ -	\$ 9,692,270	

(Note 1, 16)



City of Revelstoke



1899 - 2018

