

**Crater Regional Workforce Development Board (CRWDB)  
Business Services Committee (BSC) Meeting  
Location: Zoom**

Monday-September 14, 2020  
9:30 a.m. – 10:30 a.m.

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**DRAFT AGENDA**

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|--|-----------------|
| <b>1. Call to order</b>                          | Bruce Sobczak   |
| a. Roll call                                     |                 |
| <b>2. Public Comment</b>                         | Bruce Sobczak   |
| <b>3. *Approval of Agenda</b>                    | Bruce Sobczak   |
| <b>4. Review of Notes from June 3, 2020</b>      | Bruce Sobczak   |
| <b>5. Old Business</b>                           |                 |
| • Business Plan                                  | Sophenia Pierce |
| • *Customer Services Training & Incumbent Worker | Recie Small     |
| <b>6. Reports/Updates</b>                        |                 |
| • One Stop Updates/Business Engagement           | Shawn Nicholson |
| • Membership Updates/Recruitment                 | Bruce Sobczak   |
| • Rolls Royce                                    | Sophenia Pierce |
| <b>7. Next Meetings - November ?, 2020</b>       |                 |
| <b>8. Closing Remarks &amp; Adjournment</b>      | Bruce Sobczak   |

**\*Denotes Action Needed**