



INTERNSHIP Communications: PR & Events

Are you direct, outspoken and do you like to network?

Do you work hard and have a creative mindset?

The PR & Events department in SOLS 24/7 Malaysia has great opportunities to offer you! Learn the ropes whilst picking up skills in PR & Events in a setting with a focus towards not-for-profit/welfare causes empowering the community around you. You are actively encouraged to be passionate about the way you carry out your job, offering ideas for improvement that would be considered. You will get every chance to explore and take on more responsibilities as you gain the necessary skills. You will be recognized for your creativity and dedication. Join our team and apply! You will have awesome daily work experience with supportive, inspiring and multinational colleagues!

Length of internship: 3 - 12 months

Location: Kuala Lumpur, Malaysia

Benefits

- Improve and grow among people who champion personal development.
- Inexhaustible chances to learn, gain skills and explore your working capabilities through various tasks.
- Be part of impacting and meaningful philanthropic work through the aims and causes of the organization.
- Travel nationwide and learn the art of networking as well as boost your CV through additional training opportunities.
- Make friends and learn the culture of your multinational colleagues.

Key Tasks

- Attending events for networking purposes.
- Facilitating and managing events.
- Monitoring and collecting news media from print, online and television.
- Conducting surveys and research on lifestyles/preferences of key stakeholders.
- Collaborating with colleagues about exciting events and strategies.

Allowance

- This is an unpaid internship.
- Internships lasting longer than 4 months may receive an allowance on a case-by-case basis.
- Food and accommodation will be provided to all interns.

Requirements

- Able to commit to a min of 3 months to gain full exposure of a PR & Events team.
- Preferably currently pursuing Diploma/Degree.
- High English proficiency (written and verbal).
- Skilled in using social media in a professional capacity.

Contact

- To apply download the SOLS 24/7 Malaysia application form from <http://www.sols247.org/join/internship/>
 - Send the completed form and most recent grade transcript to apply@sols247.org
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