

Special Olympics Malta

Expression of Interest

Provision, installation and dismantling Audio Visual services for the Special Olympics Invitational Games 2022

14th May 2022 – 17th May 2022

EOI: Ref SOM Malta 2022/14

This document, can either be downloaded from [facebook page: Special Olympics Malta](#) or collected free of charge from the Special Olympics Offices at the National Pool Complex or sent to you via e-mail upon a formal request sent to c.damato@specialolympicsmalta.org

For any clarifications, please contact the SOM via email on c.damato@specialolympicsmalta.org or telephone on **21318648**. Offers, together with supporting documentation, must reach the Special Olympics Offices via email on c.damato@specialolympicsmalta.org

Special Olympics Malta

National Pool Complex Floor 1, Maria Theresa Spinelli Str., Tal-Qroqq, Gzira, Malta. GZR 1712

Tel: +356 2131 8648 – Mob: +3569989 1687 – Email: info@specialolympicsmalta.org

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1. Scope

Malta shall be hosting International Games for Special Olympics Malta from the 14th of May till the 17th of May 2022, which event shall be organized by Special Olympics Malta (SOM). For this event, the participation of approximately one thousand two hundred (1200) athletes, officials and volunteers is forecasted.

2. Timetable

	DATE	TIME
Date of Issue of this Expression	03/05/2022	10:00
Deadline for request for any additional information from the Special Olympics Malta (SOM):	04/05/2022	11.00
Last date on which additional information can be issued by the SOM	04/05/2022	11.00
Deadline for Submission of Offers (unless otherwise modified in terms of Clause 10.1 of the General Rules Governing Tendering)	05/05/2022	12.00
Offer Opening Session (unless otherwise modified in terms of Clause 10.1 of the General Rules Governing Tendering)	04/05/2022	12.00

* All times Central European Time (CET)

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3. Locations General Brief & Event Details

The **National Swimming Complex (Tal-Qroqq)** will be hosting Table Tennis, Bocce and Swimming throughout the days of the Special Olympics Invitational Games Malta 2022 and will be segmented into different zones accessible to athletes, spectators and other staff.

The **Westin Hotel and Resort in St. Julians**, will serve as the primary accommodation for the international delegations. A number of conferences will also be held at this location.

The **Marsa Sports Complex** will be hosting both Football and Athletics throughout the days of the Special Olympics Invitational Games Malta 2022 and will be segmented into different zones accessible to athletes, spectators and other staff.

The **Eden SuperBowl** will be hosting Bowling throughout the days of the Special Olympics Invitational Games Malta 2022 and will be segmented into different zones accessible to athletes, spectators and other staff.

The Opening and Closing Ceremonies will be held in **Valletta** with a parade starting from Triton Square while the ceremony will be held at St. George's Square.

The above list of venues are being provided for indicative purposes only and economic operator might be requested to deliver, assemble and disassemble from other locations.

Economic Operator would not be requested to carry out any of the provisions in Gozo.

Event Duration will be as follows:

Saturday 14th May 2022 – 1000hrs – 1500hrs

Sunday 15th May 2022 – 1000hrs – 150hrs

Monday 16th May 2022 – 0930hrs – 1530hrs

Tuesday 17th May 2022 – 0930hrs – 1430hrs

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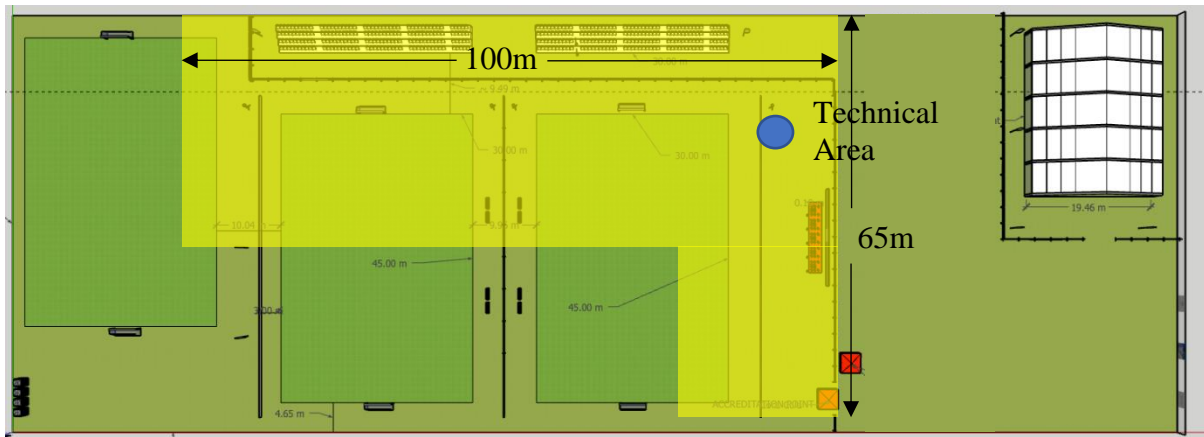
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4. Requirements and Specifications

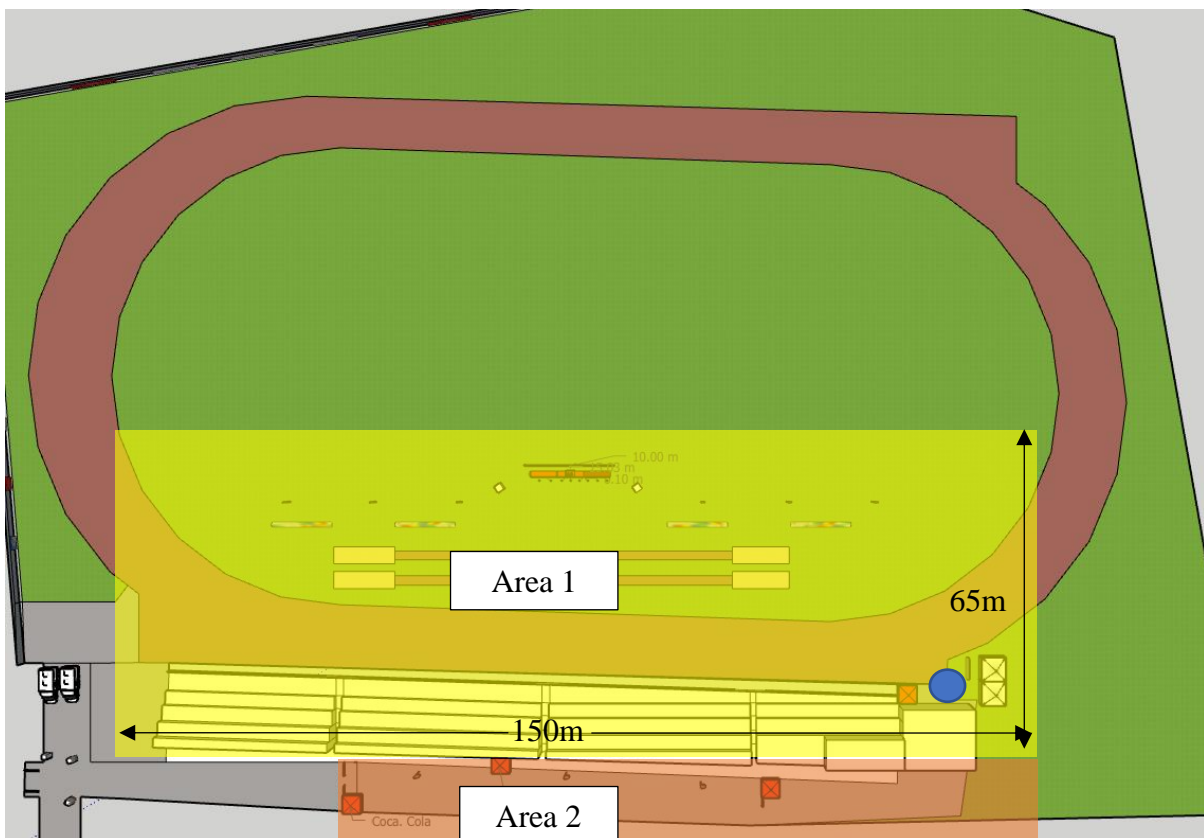
Special Olympics Malta Organising Committee is requesting quotations for Audio Visual services for the Special Olympics Invitational Games 2022 as per below:

1. Audio system		
1.1	Supply and Installation of a high end PA system for outdoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – Marsa Sports Complex – Football Grounds (refer to indicative Layout below)	Qty 1
1.2	Supply and Installation of a high end PA system for outdoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – Marsa Sports Complex – Athletics Grounds Area 1 (refer to indicative Layout below)	Qty 1
1.3	Supply and Installation of a high end PA system for outdoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – Marsa Sports Complex – Athletics Grounds Area 2 (refer to indicative Layout below)	Qty 1
1.4	Supply and Installation of a high end PA system for outdoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – National Pool Complex Swimming Area (refer to indicative Layout below)	Qty 1
1.5	Supply and Installation of a high end PA system for indoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – University Sports Pavillion, Msida (refer to indicative Layout below)	Qty 1
1.6	Supply and Installation of a PA system for indoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – Eden SuperBowl (as per location current area)	Qty 1

1.1 - Marsa Sports Complex – Football Grounds

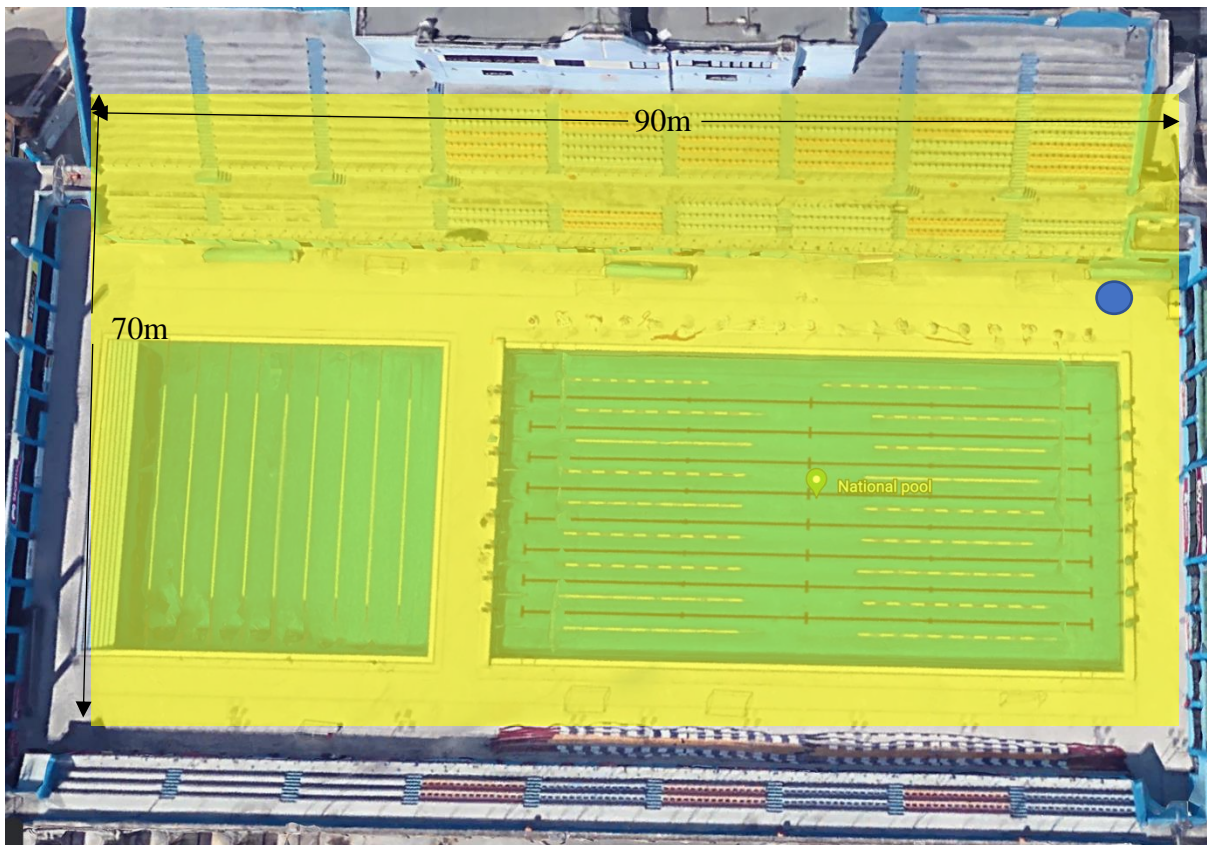


1.2 - Marsa Sports Complex – Athletics Grounds

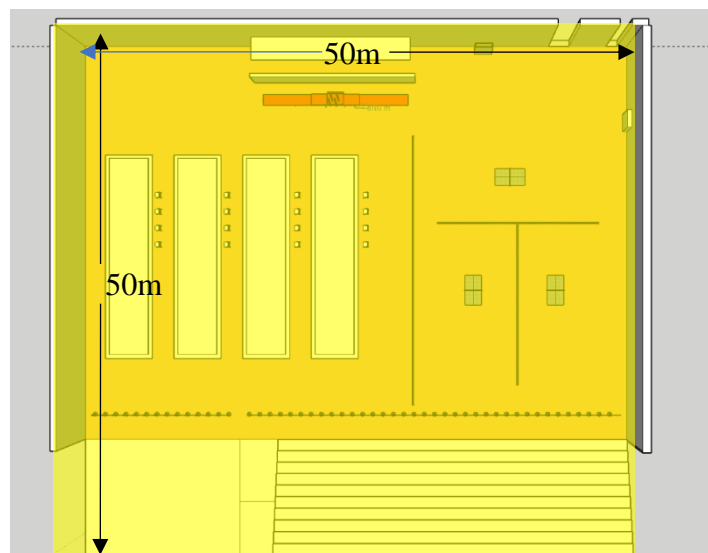




1.3 - National Pool Complex Swimming Area



1.4 - University Sports Pavillion, Msida



* Layout is being presented for indicative purposes and may change as necessary.

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2. Video Setup		
2.1	Supply and Installation of 65inch Full HD LED Monitors including power supply, free standing stand covered in black. To be connected to an interactive set-top box. - Marsa Sports Complex Offices Area	Qty 2
2.2	Supply and Installation of 65inch Full HD LED Monitors including power supply, free standing stand covered in black. To be connected to an interactive set-top box. – National Pool Complex - Msida	Qty 3
2.3	Supply and Installation of 65inch Full HD LED Monitors including power supply, free standing stand covered in black. To be connected to an interactive set-top box. – Valletta St. George’s Square - Main Guard	Qty 1
2.4	Supply and Installation of 55inch Full HD LED Monitors including power supply, free standing stand covered in black. To be connected to an interactive set-top box. – Valletta St. George’s Square - Main Guard	Qty 2

3. Lighting Setup		
3.1	Supply and Installation of Battery operated LED RGBW Uplighters	30
3.2	General Lighting Setup suitable for Marquee with size 25m x 20m – Marsa Sports Complex	As required
3.3	General Lighting Setup suitable for Marquee with size 25m x 10m – National Swimming Pool Tal-Qroqq	As required
3.4	General Lighting Setup suitable for Marquee with size 25m x 20m – Westin Dragonara Resort	As required

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5. Clarification

Any clarifications can be done via emails on c.damato@specialolympicsmalta.org or via telephone on +356 21318648

6. Procedure to be applied

The local organizing committee will ask all interested economic operators to submit a quote as outlined in Annex II indicating the price per unit and the total cost excluding VAT.

All prices must include all relevant costs including but not limited to labour, transport, any necessary permits, etc.

SOC shall retain the right to change / cancel / increase /reduce the quantities outlined.

Economic Operator must have all necessary insurance covers in place both for equipment and third party.

On site meetings will be held with the selected economic operator/s.

7. Selection and Award

The LOC together with Special Olympics Malta reserves the right to refuse offers from those economic operators who do not meet the standards and criteria expected.

Final selection will be made by the SOM according to the details received from the bidders and will be taking into consideration the quality and pricing.

SOM reserves the right to enter into agreement in full or in part, and this contract is not exclusive for all the participants of this event.

8. Submission

Submissions in respect to this Expression of Interest should include the attached form Annex 1 and Annex II.

All submissions should be sent or delivered by hand, in a sealed envelope addressed to Special Olympics Malta, National Pool Complex Floor 1, Maria Theresa Spinelli Street, Tal- Qroqq. GZR 1711 or via email on c.damato@specialolympicsmalta.org

Late submissions will not be considered.

Annex 1

Expression of interest to provide Audio Visual services related to the Organisation of the Special Olympics Invitational Games 2022:

1	Name of Economic Operator/Company	
2	Name of Key Project Manager	
3	Address	
4	E-Mail	
5	Tel. No.	
6	Mobile No.	
7	Name of Signatory	
8	Signature	
9	Date	



Annex II

		Qty	Price per unit/Mtr /sq. Mtr excl VAT	Total Cost excl VAT
1.1	Supply and Installation of a high end PA system for outdoor use including all necessary cabling and equipment. Including 2 x Wireless Hand Held Microphones. Technician on site – Marsa Sports Complex – Football Grounds (refer to indicative Layout below)	Qty 1		
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2.1	Supply and Installation of 65inch Full HD LED Monitors including power supply, free standing stand covered in black. To be connected to an interactive set-top box. - Marsa Sports Complex Offices Area	Qty 2		
2.2	Supply and Installation of 65inch Full HD LED Monitors including power supply, free standing stand covered in black. To be connected to an interactive set-top box. – National Pool Complex - Msida	Qty 3		
2.3	Supply and Installation of 65inch Full HD LED Monitors including power supply, free standing	Qty 1		

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