

# DPTaughtMe™

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**PROPHYTE & NEOPHYTE CHECK-IN  
WORKSHEETS**

## Prophyte and Neophyte Check-In Worksheets

NAMES: MENTOR \_\_\_\_\_ MENTEE \_\_\_\_\_  
DATE: \_\_\_\_\_ DAY: \_\_\_\_\_ TIME: \_\_\_\_\_

CIRCLE ALL THAT APPLY: WHAT KIND OF CHECK-IN IS THIS?  
PERSONAL SCHOOL RELATED CHAPTER RELATED BUSINESS ADVICE OTHER

HOW ARE YOU CONDUCTING THIS CHECK-IN?  
FACE TO FACE PHONE CALL SKYPE TEXTING/MESSAGING

TOPICS OF DISCUSSION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CIRCLE ALL THAT APPLY: IS THIS CHECK-IN GOAL ORIENTED OR CASUAL? GOAL CASUAL

SINCE THE LAST CHECK-IN, WE:

HAVE ACCOMPLISHED	PROGRESSED IN	NEED IMPROVEMENT ON

CHECK-IN NOTES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Prophyte and Neophyte Check-In Worksheets

### PROBLEMS OR ISSUES DISCUSSED & SOLUTIONS/PLANS OF ACTIONS:

PROBLEMS/ISSUES

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SOLUTIONS/PLANS OF ACTIONS:

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### MENTOR & MENTEE DELIVERABLES (TASKS/DUE DATES):

MENTOR

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MENTEE

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NEXT CHECK-IN: DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

### CHECK-IN EVALUATION (ANSWER IN YOUR OWN TIME W/O YOUR PARTNER)

I FOUND THIS CHECK-IN USEFUL	Y	N
WE'RE MAKING PROGRESS	Y	N
I ENJOYED MY CHECK-IN	Y	N
I LOOK FORWARD TO MY NEXT CHECK-IN	Y	N
I FELT COMFORTABLE IN MY CHECK-IN	Y	N
I COULD BE MYSELF IN MY CHECK-IN	Y	N
I LEARNED SOMETHING ABOUT MYSELF	Y	N
I LEARNED SOMETHING ABOUT MY PARTNER	Y	N
I LEARNED SOMETHING ABOUT MY ORG	Y	N

## Mentor & Mentee Check-In Schedule

### CURRENT CLASS/WORK SCHEDULE:

	MENTOR	MENTEE
SUNDAY	_____	_____
MONDAY	_____	_____
TUESDAY	_____	_____
WEDNESDAY	_____	_____
THURSDAY	_____	_____
FRIDAY	_____	_____
SATURDAY	_____	_____

### OTHER ORGANIZATION MEET UP DAYS/TIMES

ORG: _____	DAY/TIME: _____
ORG: _____	DAY/TIME: _____
ORG: _____	DAY/TIME: _____
ORG: _____	DAY/TIME: _____
ORG: _____	DAY/TIME: _____

### PROPOSED CHECK-IN DATES:

_____	_____
_____	_____
_____	_____

### DATES AND TIMES THAT WORKS THE BEST FOR US:

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### CONTACT INFORMATION:

MENTOR:	MENTEE:
CELL: _____	CELL: _____
EMAIL: _____	EMAIL: _____
FACEBOOK: _____	FACEBOOK: _____
TWITTER: _____	TWITTER: _____
IG: _____	IG: _____
SNAPCHAT: _____	SNAPCHAT: _____
OTHER: _____	OTHER: _____
_____	_____