

## ADMINISTRATIVE ARRANGEMENTS

### 1<sup>st</sup> Networking Conference and Review Workshop of the Project “Strengthening and Energizing EU-Central Asia Relations”

**Rīga, Latvia, 17 – 19 April 2018**

The 1st Networking Conference and Review Workshop will take place in Rīga, Latvia from 17 until 19 April 2018. It will run according to the agenda distributed as a separate document – commencing on Tuesday, 17 April at 12.00 and ending on Thursday, 19 April at 12.45.

The entire conference, except the sightseeing tour and the working dinner on the first evening, will take place in [Hotel Pullman Riga Old Town](#), Jēkaba street 24. It is located in the centre of Rīga and can be easily reached from [the Riga International Airport](#) – in [approximately 15 minutes by taxi \(up to EUR 10\)](#), or in [approximately 25 minutes by the public bus service \(up to EUR 2\) plus 10 minutes' walk](#) (*please click the embedded links for more information*).

Travel and accommodation arrangements and expenses are the sole responsibility of the consortium partners.

Latvian Institute of the International Affairs has blocked 25 rooms in [Hotel Pullman Riga Old Town](#). Consortium partners willing to stay at the hotel for EUR 98 per night are advised to make their reservations by sending an e-mail to [emils.slisans@accorhotel.lv](mailto:emils.slisans@accorhotel.lv) with a reference “LIASENECA” no later than 17 March 2018. Partners are welcome to explore and choose also other accommodation options in Rīga during their stay.

**Please register** for the conference by completing [the registration form online](#) (*link embedded*) **by 17 March 2018**.

For any issues regarding the conference in the run-off and during the course of the conference please contact either Dr. Māris Andžāns (37129760947, [maris.andzans@liia.lv](mailto:maris.andzans@liia.lv)) or Elizabete Vizgunova (37129228377, [elizabete.vizgunova@liia.lv](mailto:elizabete.vizgunova@liia.lv)).

