

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
December 11th, 2017**

The **100th** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **December 11th** at The Equity Project Charter School at the TEP Early Childhood Campus: 4280 Broadway, 2nd Floor pursuant to due notice to Trustees via electronic mail sent on 11/13/17. Public notice was posted in the TEP main office, posted on TEP's website at www.tepcharter.org, and shared with several NYC publications (El Diario, Manhattan Media, and the Manhattan Times).

The following Trustees were present:

Laura Tavormina, Brooks Clark, Andrew Buher and David Coleman by videoconference.

The following Trustee was absent: Sean Juan, Nicole Leach.

The following additional staff members were present:

Zeke Vanderhoek, Casey Ash.

Meeting called to order at 5:30 pm.

Meeting Agenda and Notes:

1. Charter Renewal
 - a. Follow-up to Renewal Visit
2. Unanimous Approval of Q1 Budget vs. Actuals: Laura Tavormina, Brooks Clark, Andrew Buher, and David Coleman.
3. Updates:
 - a. Early Childhood
 - b. Middle School
 - c. 153 Sherman Ave, Hard Hat Tours, & Fundraising
 - d. Student Spotlight!

Meeting adjourned at 7:00 pm.