

**Minutes of the Regular Meeting of  
The Equity Project (TEP) Charter School Board of Trustees  
May 9<sup>th</sup>, 2016**

The 81<sup>st</sup> regular meeting of the Board of Trustees of The Equity Project Charter School was held on May 9<sup>th</sup>, 2016 in Trailer #28 at The Equity Project Charter School at 549 Audubon Ave., NY, NY 10040 pursuant to due notice to Trustees via electronic mail sent on May 5, 2016. Public notice was posted in the TEP main office, posted on TEP's website at [www.tepcharter.org](http://www.tepcharter.org), and shared with several NYC publications (El Diario, Manhattan Media, and the Manhattan Times).

**The following Trustees were present:** Zeke Vanderhoek and Laura Tavormina.

Brooks Clark, David Coleman, and Nicole Leach attended via videoconference. Sean Juan participated via phone.

**The following additional staff members were present:** Susan Yue, Casey Ash, and Shelly Gupta.

Meeting called to order at 5:30 pm.

1. Review of Financials through End of Q3. Approved by Unanimous Vote.
2. Update: Elementary School Has A Home:
  - Lease signed, possession of space taken on May 4<sup>th</sup>.
  - Big Shot Out to Brooks for Pro-Bono Lease Support.
  - Kindergarten Updates – enrollment, staffing, facility build-out.
3. New Facility Project: Update, Groundbreaking, terms.
4. Fundraising: Board Giving, New Leads, City Capital Funding.
5. Student Spotlight

Meeting adjourned at 6:30 pm.

Minutes recorded by Susan Yue.