



AFP Ottawa Chapter 2020 Chamberlain Scholarship Program

Deadline for applications: October 20, 2019

Chamberlain Scholarship covers the cost of registration for the AFP International Conference on Fundraising. In addition, the recipient will be awarded an extra \$1,000 from the AFP Ottawa Chapter.

To Apply please provide the following information:

1. As the applicant your name and full contact information including your phone number and email address.
2. Job Title, Organization, Business address & Phone.
3. Confirm that you have never attended an AFP or NSFRE International Conference on Fundraising as a registered participant (unless as a member of the Conference Host Committee)
4. Confirm that you have never received a bursary/scholarship of any kind to attend AFP International Conference on Fundraising in the past from AFP (including chapters/national or international)
5. Support of your current Supervisor of attendance at the conference by including a letter/statement of endorsement from your Supervisor. Please also provide the Supervisors Name, Title, Phone number and Email.
6. Past experience: Please attach your CV and any other relevant employment or volunteer information.
7. List seminars, courses or conferences you have attended (if on your CV please indicate)
8. Provide Name & Email address of a Professional Reference (Other than present employer)
9. Please answer the following questions:
 - a. How will obtaining this bursary make a difference in the work you do?
 - b. How will this help develop your relationship with AFP?
 - c. Other reasons you feel make you the right choice for this bursary.

Criteria:

- a) Candidate is employed as a fundraising professional or, if candidate is an executive director, a substantial amount of time must be devoted to fundraising.
- b) Candidate has never attended an AFP or NSFRE International Conference on Fundraising as a registered participant (unless as a member of the Conference Host Committee) and is enthusiastic to attend the full conference as scheduled.
- c) Candidate must agree to complete an online evaluation form about his or her experience at International Conference.
- d) Only one individual from any local organization or institution may be selected.
- e) Candidate has never received a bursary/scholarship of any kind to attend AFP International Conference on Fundraising in the past from AFP (including chapters/national or international)
- f) Candidate must be willing to share their AFP ICON experience with their chapter after the conference has concluded. Candidate agrees to write about their conference experience as the Bursary recipient which will be shared in the AFP Ottawa chapter communication networks (enews, website, social media etc).
- g) This can be accomplished through a report to chapter leadership, a contribution to the chapter newsletter, or an alternate contribution identified by chapter leadership.
- h) Candidate will be responsible for any additional cost to attend the conference beyond the coverage of registration fee and the additional \$1000 from AFP Ottawa.
- i) Candidate agrees to provide proof of registration and all related expenses to the AFP Ottawa Chapter.
- j) The scholarship is NOT transferable or to be given to any other person than the chosen candidate. If for some reason the chosen candidate can't attend they will be expected to notify the chapter immediately and return any unused/refunded funds to the chapter.

Please submit all the information listed above **by 11:59 p.m. on Sunday, October 20** to secretariat@afpottawa.ca.

If you require additional information please contact: secretariat@afpottawa.ca