



Date: 25<sup>th</sup> June 2020

From : HSE & Security Department

To : All Camp Visitors (Clients, Partners, Service Providers, and friend/relative of tenants)

Sub : Camp Epidemic (COVID-19) precautions- Restrictions for unapproved access in the Camp

Dear All,

For the sake of health and safety of all TGC Camp tenants and Visitors, we have restricted access to the camp by any unapproved visitor. Until further notice, TGC Camp Security/Guard is instructed not to accept entry from any unapproved visitor. Anyone who required to visit TGC Camp for any purpose needs to acquire entry permit prior 24 hours of visiting time. Visitor's entry request can be sent to [info@topazgulf.com](mailto:info@topazgulf.com). Copy of visitor's request form can be downloaded from website [www.topazgulf.com](http://www.topazgulf.com).

Only Following signatory is authorized to issue an entry permit for visiting pass.

SN	Designation	Name	Specimen Signature
01	CEO	Mr. Mansour Hermis	
02	Executive VP	Mr. Hamad Mansour	
03	VP Operations	Mr. Manoj Panicker	
04	General Manager	Mr. Bnayyan Al Abbas	
05	PM Operations	Mr. Faisal Ahmed	<<< VOID >>>
06	ES&H Manager	Mr. Mohammed Azam	<<< VOID >>>

For the approved visitors, they have to follow all precautionary measures set by TGC ES&H department for the whole duration of stay inside TGC camp premises includes but not limited to wearing required PPE, login to visitor's record book, accept thermal screening and passing by Disinfection Booth. We expect your full co-operation and understanding of pandemic precautions. If any inconveniences caused is deeply regretted.

**Together we can win the war against COVID-19**

Thanks & Best Regards,

Mansour Hermis Aljaara  
President & CEO



Copy: CEO, VP, GM, PM, Camp Admin and HQ file

Official Memo | TGC-2020

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## TAKE THE PLEDGE AS A FAMILY MEMBER OF TGC

### **"Together We Can Win The Fight Against Corona Virus"**

IN THE FACE OF A GLOBAL PANDEMIC WE NEED TO ACT AS GLOBAL CITIZENS WITH HUMANITY AND KINDNESS TOWARDS OUR NEIGHBORS, OUR FRIENDS, OUR COMMUNITIES AND THOSE ACROSS THE WORLD BATTLING THIS VIRUS. THAT IS WHY I AM FOLLOWING THE GUIDELINES OF THE WORLD HEALTH ORGANIZATION INCLUDING THAT OF MOH/CDC OF SAUDI ARABIA AND PLEDGING TO STAY AT CAMP DURING MY OFF HOURS, KEEP THE MINIMUM DISTANCE OF ONE AND HALF METERS FROM OTHERS, AND WASH MY HANDS REGULARLY. IN SLOWING THE SPREAD OF THE VIRUS AND CAUTIOUSLY RESTRICTING MY MOVEMENT OTHER THAN MY IMPORTANT ASSIGNMENT, I AM MAKING THE WORLD SAFER FOR THOSE WORKING ON THE FRONT-LINE IN OUR HOSPITALS AND ON OUR STREETS TO KEEP US SAFE. I FURTHER UNDERSTAND, THE MORE PEOPLE WHO TAKE THIS PLEDGE, THE MORE LIVES WE WILL SAVE TOGETHER AND I SHALL ENCOURAGE MY FELLOW COMPANIONS TO DO SO.

**Mansour Hermis Aljaara**  
President & CEO

