

Getting Started with Ongig

The Greenhouse Job Board API allows you to integrate Ongig so you can transform your text-based job descriptions into a more interactive, engaging and effective candidate experience.

3 Main Steps

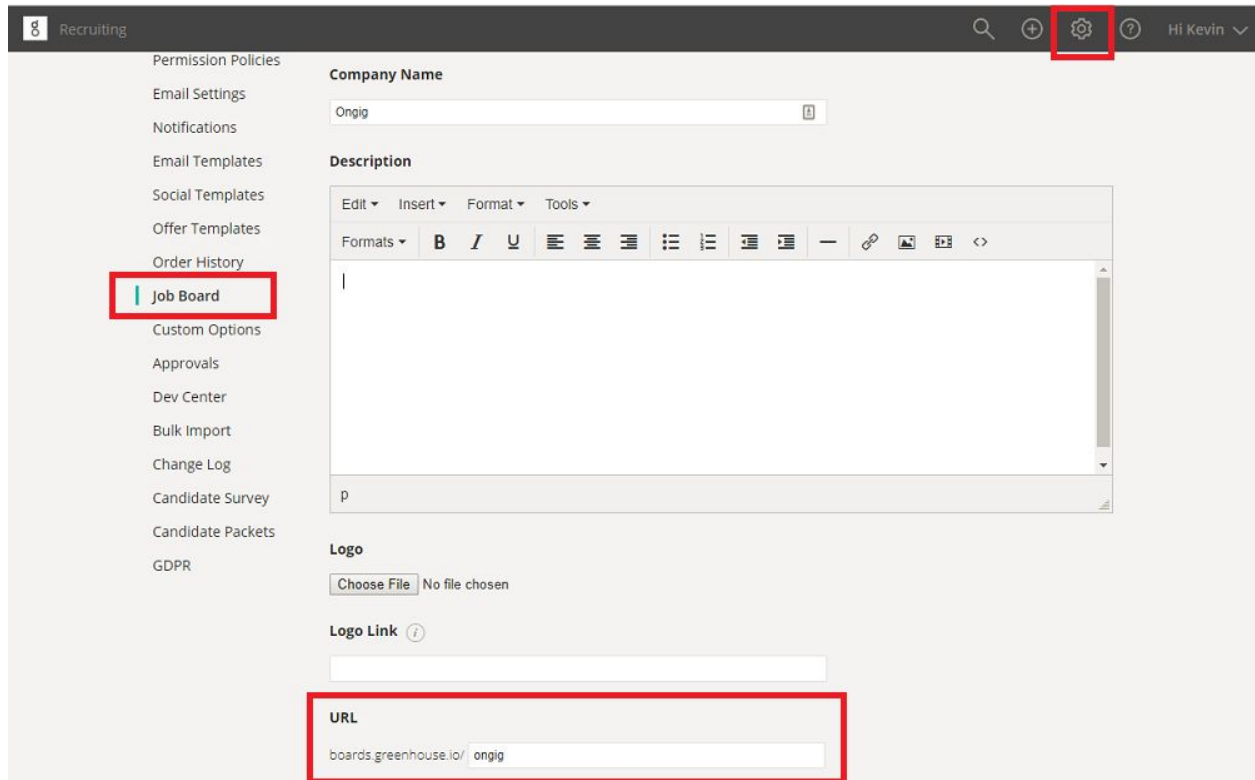
1. Get Job Board Token
2. Generate Job Board API Key
3. Insert & Save Job Board API Key in Ongig App

Get Job Board Token

If you're not sure what your Greenhouse Board Token is, in your Greenhouse account, go to:

Settings Icon (in top right corner) >> **Job Board** >> Scroll down to the **section for the URL** of your job board.

In most cases this URL will be `boards.greenhouse.io/companyname` The section you need from Greenhouse for your board token is the "companyname" part of the URL. Simply copy it from your Greenhouse account and paste it into the text field for Greenhouse Board Token text file.

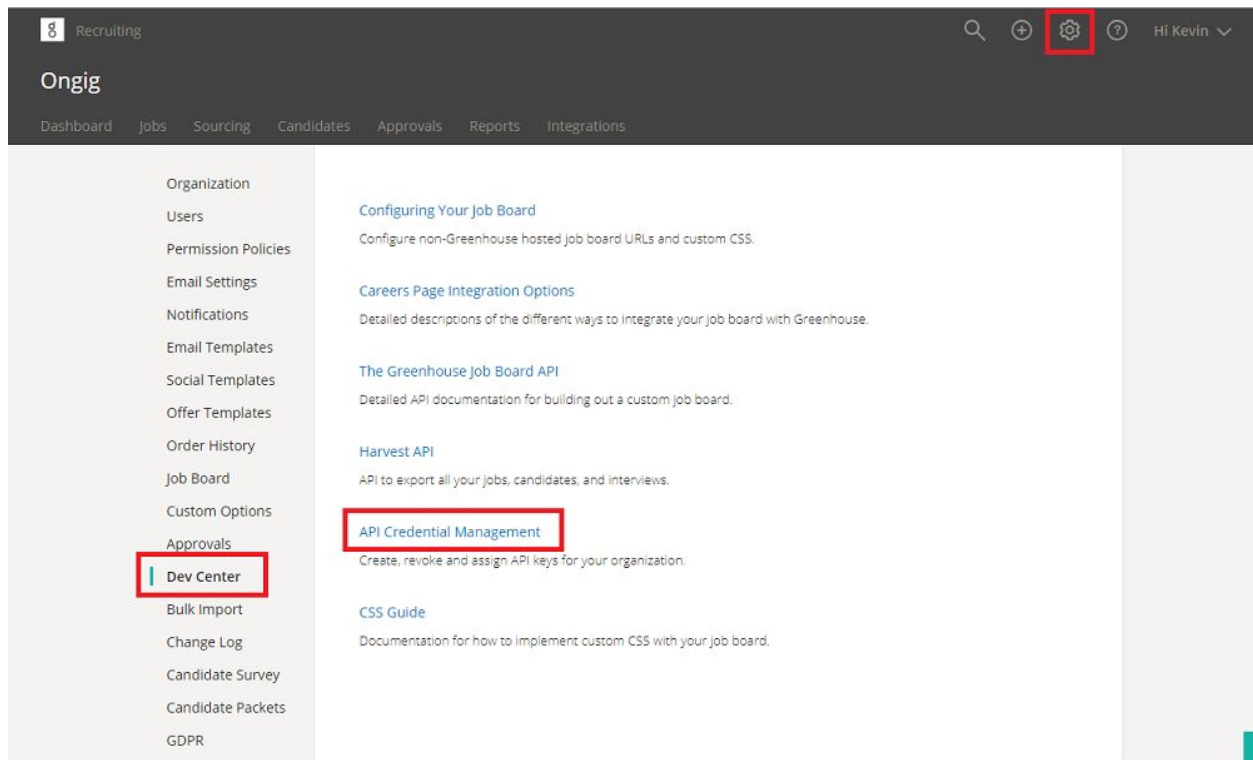


The screenshot shows the Ongig Job Board settings page. The left sidebar contains a list of menu items, with 'Job Board' highlighted. The main content area is titled 'Company Name' and 'Description'. The 'URL' field at the bottom is highlighted with a red box and contains the text 'boards.greenhouse.io/ ongig'.

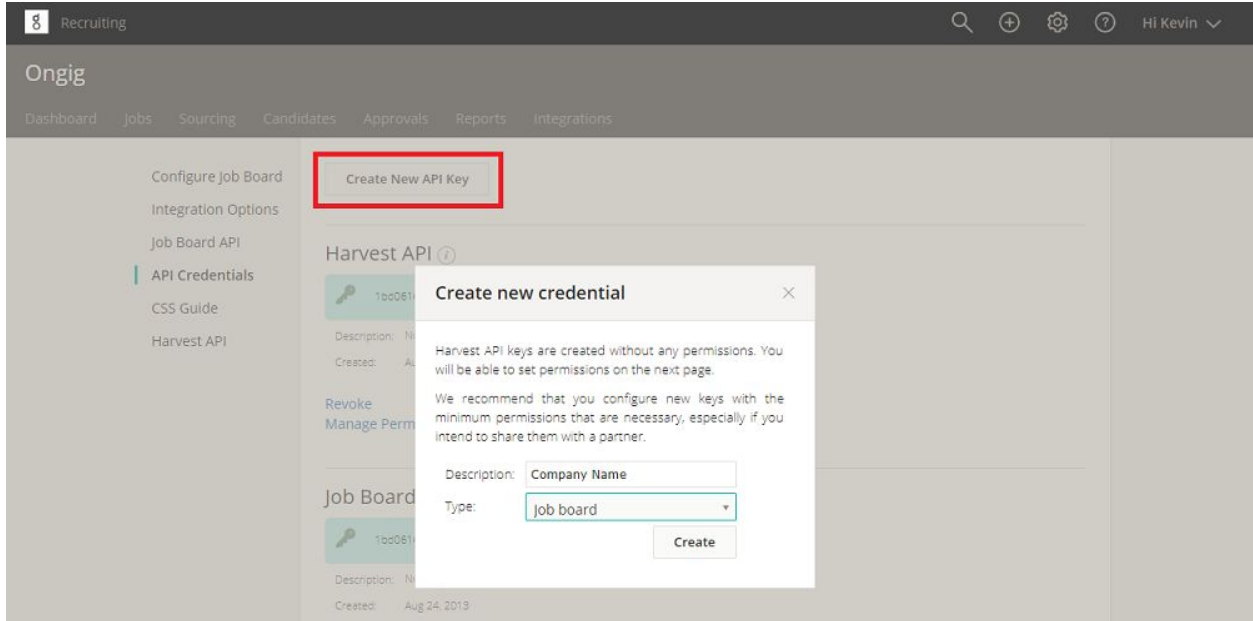
Generate Job Board API Key

Generate a Job Board API key in your Greenhouse account by following the steps below:

1. The Greenhouse user will click on the **Settings** (configure) icon in the top right
2. Select **Dev Center >> API Credential Management**



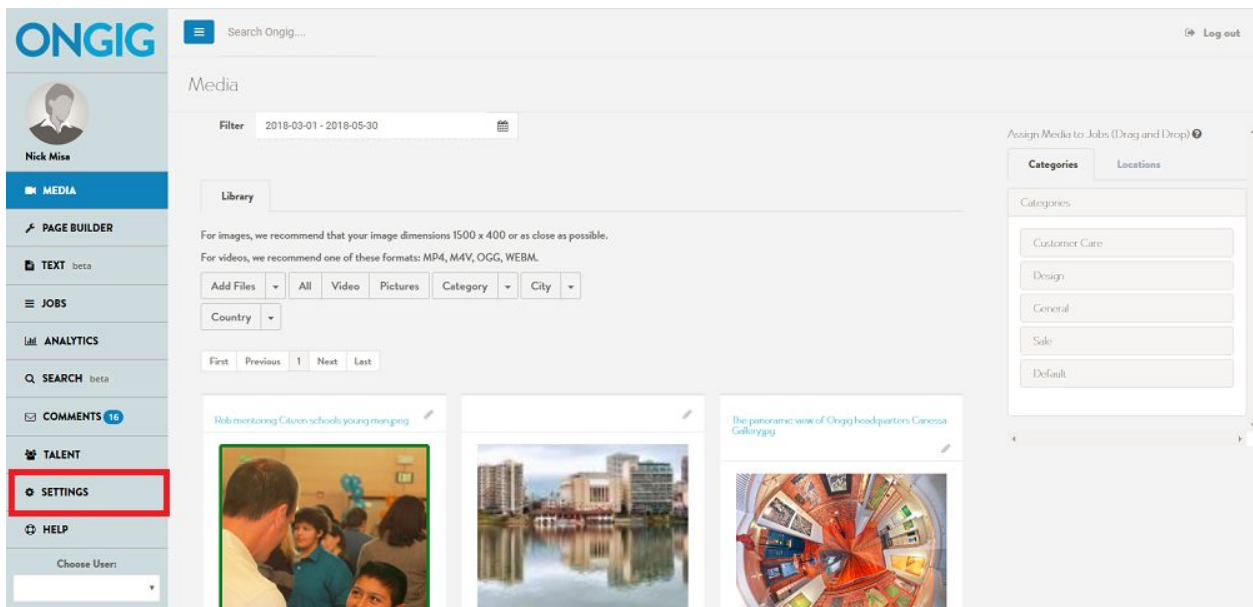
3. Click **Create New API Key**, then input Description (company name) and Type (Job Board), then click **Create**.



Insert & Save Job Board API Key into Ongig App

Now it's time to take the Job Board API key you generated above and save it into Ongig's App.

1. Log into [Ongig](#)
2. Click on the **Settings Tab** in the left hand menu



3. Click on **ATS Integration**
4. For the ATS field, **Select Greenhouse** in the dropdown
5. Put your Job Board API Key in the **API field**.

The screenshot displays the ONGIG user interface. On the left is a sidebar with a user profile for Kevin Lanik and a list of navigation items: MEDIA, PAGE BUILDER, TEXT beta, JOBS, ANALYTICS, SEARCH beta, COMMENTS (16), TALENT, SETTINGS (highlighted with a red box), and HELP. The main content area is titled 'Team' and contains a navigation bar with tabs: Profile, ATS Integration (highlighted with a red box), Social Accounts, Team, Pending Invites, and Assign Recruiters. Below the tabs is the 'ATS Integration Settings' section. It features an 'ATS' dropdown menu set to 'Greenhouse' (highlighted with a red box) and an 'API Key' input field with the placeholder text 'Enter API Key' (highlighted with a red box). A blue 'Save changes' button is located below the input field.

6. Click “Save Changes”

Any other questions please email us at: friends@ongig.com