Getting Started with Ongig

The Greenhouse Job Board API allows you to integrate Ongig so you can transform your text-based job descriptions into a more interactive, engaging and effective candidate experience.

3 Main Steps

- 1. Get Job Board Token
- 2. Generate Job Board API Key
- 3. Insert & Save Job Board API Key in Ongig App

## Get Job Board Token

If you're not sure what your Greenhouse Board Token is, in your Greenhouse account, go to:

**Settings Icon** (in top right corner) >> **Job Board** >> Scroll down to the **section for the URL** of your job board.

In most cases this URL will be boards.greenhouse.io/companyname The section you need from Greenhouse for your board token is the "companyname" part of the URL. Simply copy it from your Greenhouse account and paste it into the text field for Greenhouse Board Token text file.

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## Generate Job Board API Key

Generate a Job Board API key in your Greenhouse account by following the steps below:

- 1. The Greenhouse user will click on the **Settings** (configure) icon in the top right
- 2. Select Dev Center >> API Credential Management

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Organization Users Permission Policies Email Settings Notifications Email Templates Social Templates Offer Templates Offer Templates Order History Job Board Custom Options Approvals Dev Center Bulk Import Change Log Candidate Survey Candidate Packets GDPR	Configuring Your Job Board Configure non-Greenhouse hosted job board URLs and custom CSS. Careers Page Integration Options Detailed descriptions of the different ways to integrate your job board with Greenhouse. The Greenhouse Job Board API Detailed API documentation for building out a custom job board. Harvest API API to export all your jobs, candidates, and interviews. API Credential Management Create, revoke and assign API keys for your organization. CSS Guide Documentation for how to implement custom CSS with your job board.					

3. Click **Create New API Key**, then input Description (company name) and Type (Job Board), then click **Create**.



## Insert & Save Job Board API Key into Ongig App

Now it's time to take the Job Board API key you generated above and save it into Ongig's App.

- 1. Log into Ongig
- 2. Click on the Settings Tab in the left hand menu

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- 3. Click on ATS Integration
- 4. For the ATS field, Select Greenhouse in the dropdown
- 5. Put your Job Board API Key in the API field.

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6. Click "Save Changes"

Any other questions please email us at: <a href="mailto:friends@ongig.com">friends@ongig.com</a>