

AFP Ottawa Chapter

Bursary Application to attend the 2019 AFP Toronto Chapter Congress

Deadline for applications: September 3, 2019

Bursary amount \$2,000.

To Apply please provide the following information:

1. As the applicant your name and full contact information including your phone# and email address.
2. Job Title, Organization, Business address & Phone.
3. Confirm that your AFP membership is currently up to date.
4. Confirm that you that it has been at least 10 years since you attended AFP Toronto Congress as a registered participant? If less than 10 years please indicate last attendance and if you have changed employers since last attendance.
5. Confirm that you have never received a bursary/scholarship of any kind to attend AFP Toronto Congress in the past from AFP (including chapters/national or international)
6. Support of your current Supervisor of attendance at the conference by including a letter/statement of endorsement from your Supervisor. Please also provide the Supervisors Name, Title, Phone# and Email.
7. Past experience: Please attach your CV and any other relevant employment or volunteer information.
8. List seminars, courses or conferences have you attend. (if on your CV please indicate)
9. Provide Name & Email address of a Professional Reference (Other than present employer)
10. Please answer the following questions:
 - a. How will obtaining this bursary make a difference in the work you do?
 - b. How will this help develop your relationship with AFP?
 - c. Other reasons you feel make you the right choice for this bursary.

Criteria:

- a. The candidate is employed as a fundraising professional or, if the candidate is an executive director, a substantial amount of time must be devoted to fundraising.
- b. The candidate is an AFP Ottawa Chapter member
- c. The candidate has not attended the AFP Toronto Congress in the last 10 years as a registered participant. Might also be considered if candidate has attended in the last 5-10 years however has changed employers since attending.
- d. Candidate agrees to write about their conference experience as the Bursary recipient which will be shared in the AFP Ottawa chapter communication networks (enews, website, social media etc.).
- e. The candidate has never received a bursary/scholarship of any kind from any AFP entity to attend Congress in the past.

- f. Candidate will be responsible for any additional cost to attend the conference beyond the bursary amount of \$2,000.
- g. Candidate agrees to provide proof of registration and all related expenses to the AFP Ottawa Chapter.
- h. The scholarship is NOT transferable or to be given to any other person than the chosen candidate. If for some reason the chosen candidate can't attend they will be expected to notify the chapter immediately and return any unused/refunded funds to the chapter.

Reminder that the winner should try to register before the early bird deadline. <http://afptoronto.org/congress-2019/>

Please submit all the information listed above **by Tuesday, September 3, 2019** to secretariat@afpottawa.ca.

If you require additional information please contact: secretariat@afpottawa.ca