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March 20, 2018

To whom this may concern,

My name is \_\_\_\_\_ and I am an Experienced Audit Associate with \_\_\_\_\_ . I discovered this opportunity while researching banks in the Greater \_\_\_\_\_ area.

Having spent the past few years in public accounting, I have been exposed to many different industries. My primary focuses, however, have been manufacturing, distribution, and energy. The energy sector has been my main point of interest since working on my first oil and gas client. My exposure to energy sector companies has been midstream oil companies and renewable energy companies.

The reason I am wanting to move from public accounting to investment banking is because I want to provide more value to clients. Instead of going to a client and verifying their financial statements are correct, I want to advise clients that a merger, acquisition or raising capital would be the most prudent course of action.

When researching firms, \_\_\_\_\_ immediately peaked my interest not only due to the opportunity of entering in at the analyst level, but also the opportunity to work in the industry that I am passionate about. I want to work on transactions such as the \_\_\_\_\_ Initial Public Offering and the \_\_\_\_\_ Merger. My experience in public accounting has improved my analytical and critical thinking skills, which will make me an invaluable asset on any transaction team.

I am looking forward to meeting you and experiencing investment banking at \_\_\_\_\_. Thank you very much for your time.

Sincerely,