Bike Build Checklist - Sale Bike

DATE: Bike Description:		
Serial Number:	Frame Size (cm):	
Your Name:	Checked By:	
Frame and Fork:	☐ Pedals are intact and functional	
□ Wipe down	☐ Grease pedal threads	
☐ Frame is undamaged (no dents, no cracks, joints	-	
and welds are safe)	Wheels (for each wheel):	
☐ Fork is properly aligned and straight (not bent)	F R	
	□	
Seatpost and Saddle:	□ □ Check rim for wear	
☐ Remove seatpost, clean, and grease	□ □ Check hub adjustment and tighten locknuts	
☐ Seatpost is raised no higher than minimum	□ □ Repack hub if necessary	
insertion line ☐ Saddle is intact and at a proper angle	□ □ True wheel	
	□ □ Inspect tire for damage/wear	
Stem and Handlebars:	\Box \Box Adequate tire pressure (Read the side of the	
☐ Clean and grease stem	tire)	
☐ Set height, straighten, and tighten (stem must be lower than minimum insertion)	□ □ Valve Caps	
☐ Tighten stem bolts	Freewheel/Cassette:	
☐ Grips are intact	☐ For both: clean gears and check for wear	
	☐ Freewheel: drip oil into back and grease threads	
☐ Brake levers and shifters are in good condition and set at comfortable angles	☐ Cassette: grease lockring threads	
Bottom Bracket:	☐ Spins smoothly and does not ghost while freewheeling	
☐ Three piece and Ashtabula: repack if necessary		
☐ Cartridge: remove, clean and grease threads, and	Chain:	
reinstall or replace if necessary	☐ Chain wear is less than 0.75	
Headset:	☐ Chain lubrication: rust-free, clean, and lubricated	
☐ Adjust, and tighten; repack if necessary	Front and Rear Brakes: F R	
Cranks and Pedals:	\Box \Box Canti posts and/or springs are greased and	
☐ Inspect crank arms for damage	oiled, brake springs open easily	
☐ Ensure crank bolts are tight	☐ ☐ Brake pads are properly adjusted and not worn out	

□ □ Brakes are centered	Brand New Parts:	Quantity
□ □ Cable and housing are in good condition and		I
cable tension is adequate		I
□ □ Cable ends!		
Front and Rear Derailleurs: F R		I
□ □ Oil springs and pivot points; springs are		
strong and work smoothly		
□ □ Set limit screws		ı
\Box \Box Cable and housing are in good condition		I
□ □ Set cable tension	<u></u>	
□ □ Cable ends!		
Administration:		
☐ Have a second person check the bike		
□ Drop test		
☐ Test ride		
□ Price bike		
Accessories:		
☐ Attach bell		
☐ Reflective tape present on front forks and seat		
stays		
☐ Attach Sticker		
Notes:		
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Total Price: