

**ELEMENTARY SCHOOL TUITION FEE STRUCTURE AND  
PAYMENT SCHEDULE FOR 2018-2019 ACADEMIC YEAR**

<p><b>Enrollment Fee 300,000 ₮</b></p> <ul style="list-style-type: none"> <li>• one-time, non-refundable</li> <li>• The Enrollment fee must be paid prior to entrance exam</li> </ul>	<p>For former students returning to ASU from abroad and having attended a school with all instruction in English within 6 months, no registration fee is required; however, after 6 months or longer, a student will be required to pay the enrollment fee.</p>
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TUITION FEES (Sibling discount 5% for each second and third family child and birth certificate is required)	MONGOLIAN			NON-MONGOLIAN			
	<b>1<sup>st</sup> Semester</b> <u>Aug 22, 2018</u> until <u>Jan 25, 2019</u> <b>Due: Aug 15, 2018</b>	<b>2<sup>nd</sup> Semester</b> <u>Jan 28, 2019</u> until <u>Jun 14, 2019</u> <b>Due: Jan 15, 2019</b>		<b>1<sup>st</sup> Semester</b> <u>Aug 22, 2018</u> until <u>Jan 25, 2019</u> <b>Due: Aug 15, 2018</b>	<b>2<sup>nd</sup> Semester</b> <u>Jan 28, 2019</u> until <u>Jun 14, 2019</u> <b>Due: Jan 15, 2019</b>		
Pre-School (Pre-K, KG)	6,000,000 ₮	6,000,000 ₮		7,000,000 ₮	7,000,000 ₮		
Grades 1-5	7,500,000 ₮	7,500,000 ₮		8,500,000 ₮	8,500,000 ₮		
<b>BOOK DEPOSIT</b> (one-time, refundable fee)	<b>Pre-K, KG</b>	<b>100,000₮</b>		(The refund will be on withdrawal from the school after any deductions for damaged or lost books and learning materials and late pickup fee have been applied)			
	<b>Grades 1 - 5</b>	<b>500,000₮</b>					
<b>UNIFORM</b>	Polo shirt /₮/ (XXS,XS,S,M)		Jacket/₮/ (XXS,XS,S,M)	Pants /₮/ (134-152)	Skirt /₮/ (28-38)	PE Uniform Set /₮/	
	Short sleeve	Long sleeve				PE set (XXS,XS,S,M,L)	T-Shirt (XXS,XS,M)
	30,000	40,000	60,000	45,000	45,000	80,000	22,000
<b>PLACEMENT GUARANTEE FEE</b>	<b>2,000,000₮</b> (To secure a place in the classes, a returning student must pay this payment by April 22 <sup>nd</sup> 2019. This payment is deductible from the tuition fee)						
<b>LUNCH</b>	<b>5,000₮</b> (Lunch money should be paid directly to a student's account in the cafeteria in advance)						

**Note:** Extra size of uniform will be ordered individually with 10% additional cost

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BUS FEES	1 <sup>st</sup> Semester Sept 3, 2018 - Jan 25, 2019		2 <sup>nd</sup> Semester Jan 28, 2018 – Jun 14, 2019	
	Due: Aug 15, 2018		Due: Jan 15, 2018	
	Two-way	One-way	Two-way	One-way
<b>Zone 3</b> (until Peace Avenue)	700,000 ₮	525,000 ₮	700,000 ₮	525,000 ₮
<b>Zone 2</b> (until Gegeenten town)	550,000 ₮	412,500 ₮	550,000 ₮	412,500 ₮
<b>Zone 1</b> (around Zaisan Mountain)	300,000 ₮	225,000 ₮	300,000 ₮	225,000 ₮

**REFUND POLICY**

The Tuition Fee is refundable when a student withdraws from the school. Written notice of withdrawal signed by parents must be submitted to the Student Services Office in order to obtain a refund of the tuition fee. The refund policy will be applied depending on student attendance days: The refund policy is effective for each semester.

Tuition refundable	Percentage for refund
<ul style="list-style-type: none"> <li>● 2 weeks prior school starts</li> <li>● Within 2 weeks of attendance</li> <li>● More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li>● 90% of the fee</li> <li>● 80% of the remaining fee</li> <li>● No refund</li> </ul>
Bus refundable	Percentage for refund
<ul style="list-style-type: none"> <li>● Within 2 weeks of service</li> <li>● More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li>● 80% of the remaining fee</li> <li>● No refund</li> </ul>

**Note:** School website: [www.asu.edu.mn](http://www.asu.edu.mn)

1. When student enrolls during middle of semester, tuition fee must be paid in full amount
2. For additional information and questions, please contact Elementary School Student Service Office, Room #101, Tel: 976-11-341501
3. Tuition fee can be paid in cash at the Finance Office in the Secondary School building, Room #222, Tel: 976-11-345716. or transferred to the School bank account.

**Bank name:** Trade and Development Bank

**Bank SWIFT Code:** TDBMMNUB

**Beneficiary:** American School

**Account #:** 404197752 /MNT

**Please indicate the STUDENT'S FULL NAME AND GRADE**