

**ESOL Online Program  
Orientation  
2016-2017  
School District of Lee  
County  
Adult and Career  
Education**

[www.leeschools.net/ace](http://www.leeschools.net/ace)



# Summer Session 2016

**Start:** Monday, June 13, 2016

**End:** Sunday, July 31, 2016





# ESOL Online Teacher

**Yvonne Leklou**

ESOL Online Teacher

239-335-1555

YvonneKL@leeschools.net

**Best way to reach me is email!**



# ESOL Online – Site Coordinator

Wendy Chapman

- Email: [WendyCh@leeschools.net](mailto:WendyCh@leeschools.net)
- Office: 239-939-6310
- In person
  - 5:00 PM to 9:00 PM
  - Wednesday nights
  - LCPEC - 2855 Colonial Blvd, Fort Myers, FL 33966
- Please feel free to contact her if you have any questions.



# Email/Phone Call Policy

## 24-hour rule

We will do our best to respond to all emails/phone calls within 24 hours (with the exception of weekends/holidays)



# Requirements Before Starting Class

All students must complete the following before starting class.

1. Register for class
2. Must have taken the CASAS test
3. View Orientation recording
4. Complete Orientation online worksheet  
The link for the orientation recording and worksheet will be posted on the class website.

[LeeCountyAdultESOL.blogspot.com](http://LeeCountyAdultESOL.blogspot.com)



# Course Requirements

View Orientation video and complete worksheet

## Weekly:

- 9 hours English Discoveries – independent online lessons
- 1 hour Webinar – teacher lead online lesson
- 2 hours assignments to include a variety of things throughout the length of the program: Grammar exercise, posting to community board (within English Discoveries), writing assignment, visit website or news site and summarize assigned article/activity
- Take CASAS test at the end of the class
- Respond to all communications from teachers in a timely manner



# The Class Week

The class week will:

- begin on Monday 12:01am
- end Sunday at 11:59pm

Students must meet the course requirements every week.





# Class Website

<http://LeeCountyAdultESOL.blogspot.com>

You will find you weekly assignments on this page.



# Weekly Webinars

Students access webinars via Blackboard Collaborate

- Students will receive a schedule from their teacher.
- Students must attend required webinar or view recording to receive credit.
- If attending live webinar, student must be in the webinar room at the start of the webinar to receive credit for attendance.
- If a student views the recording for credit, he or she must submit a detailed summary of the webinar.
- Links to the webinar will be on class website



# Instructions For Attending Live Webinars

You can access the webinars via a computer or mobile device. Students must be in the webinar on time in order to receive credit.

## Computer Instructions

- Visit <http://tinyurl.com/leewebinars>
- Follow the on-screen instructions
- Enter your first name and last name
- You may need to download the latest version of java
- If you have difficulty accessing the webinar via a computer, please visit <http://support.Blackboardcollaborate.com>

## Mobile Device (Smartphone/Tablet)

- Download the blackboard collaborate app from the app store
- Enter <http://tinyurl.com/leewebinars> for the URL
- Enter your first name and last name



# Weekly Webinar Assignments

- Every webinar will have an assignment that will correspond with the webinar
- Students must complete the assignments and submit via email to their teacher
- Assignments are due Sunday by 11:59pm

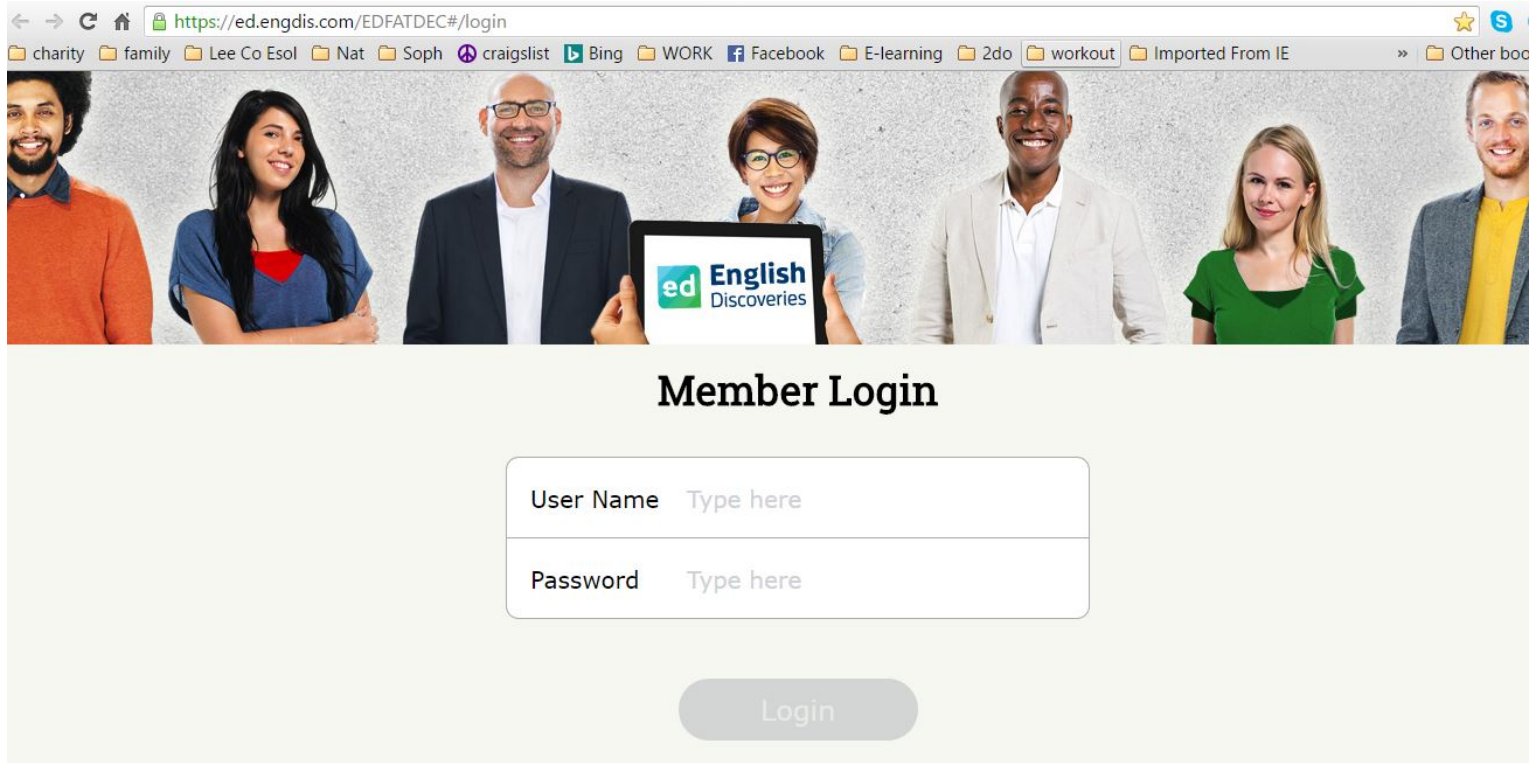


# English Discoveries

- We will be using English Discoveries for most of our lessons.
- Google Chrome is preferred. Firefox is an alternative.
- Program site: <http://ed.engdis.com/EDFATDEC>
- Your teacher will inform you of the program you will be using based off of your CASAS scores.
- Students must complete a total of 9 active hours per week




This is the login page for English Discoveries.



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## Member Login

User Name

Password

Login



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# CASAS Pre-Test and Post-Test

- Pre-Test
  - Taken before the start of class
- Post-Test
  - Taken near the end of the semester
  - After a minimum of 70 hours of instruction
- Goal is to show improvement in all both Reading and Listening



# Contact With Teacher

- Respond to all teacher communication in a timely manner
- Emails are the best idea!





# Late Assignment Policy

- In order to prepare students for college and career readiness, the ESOL Online program requires all students to submit their assignments by their due date and time
- All assignments are due on Sunday, 11:59pm
- Students are encouraged to submit assignments early and not wait until the last minute
- Failure to submit assignments by their due date and time may result in withdrawal from the ESOL Online program
- Students may only submit late work once per session at a maximum of 3 days late



# Need Extra Help?

1. Contact your teacher for help
2. Schedule a time with your teacher to attend one of the live classes at the Lee County Public Education Center at: 239-939-6310
  - Lee County Public Education Center – East Entrance
    - Monday – Thursday
    - 8:30 – 12:30am



This PowerPoint is available on our class website for you to read again when you need to.

Don't forget to complete your Orientation Online Worksheet.

Once you complete the worksheet, your teacher will then email you your id and password for English Discoveries!

# Any Questions?



Contact your teacher or the main office at 239-939-6310

